Aviva personal protection application and data capture form



How to fill out this form

You can use this form as a paper application or as data capture. If you are using this as an application form you can apply for up to 6 contracts at once. There can be a maximum of two policyholders and two lives covered per application. Policyholders and lives covered don't have to be the same people unless applying for Income Protection+. You should complete a separate 'product details' section for each contract and number them for further use in the form, you may also want to send a copy of your quote with this form to: Aviva, PO Box 520, Norwich, NR1 3WG.

Please note:

Section 7 is an additional health questionnaire. You must complete
this section if you answer yes to any question in Section 6, other than
for asthma. Please complete an additional health questionnaire for
each condition disclosed in Section 6.

- Section 9 is an additional family history questionnaire. You must complete this section if you answer yes to any question in Section 8. Please complete this section for each family history disclosed in Section 8.
- If you are using this for data capture, you do not need to send the form to us. If a declaration is required please ensure you return Section 20.
- If you're using this form as a data capture form, please use our non-interactive journey when keying into the online application.

As part of the application process, Aviva asks all customers to give consent for us to request a medical report from their doctor under the Access to Medical Reports Act 1988 (AMRA). We also need your GP details. If you choose not to give consent, or if you're unable to, we will not be able to go ahead with your application. This doesn't stop you from applying to other companies for cover. A report can be sent electronically using secure software or in the post.

Placing policies under trust

Data capture: If you are using this form for data capture and a policy is to be placed under trust, you can post the paper trust form(s) or complete the online trust at the point when inputting the application data. You will need to speak with the applicant(s) at the time of completing the trust details online.

Paper application: If you are using this form as a paper application and a policy is to be placed under trust, please complete an appropriate paper trust form(s). You can either return along with the application or at a later date.

Form use: Application Data capture

Changes before the contract comes into force

Until we confirm when the cover will start you must notify us immediately of any change in the circumstances relating to the health, activities, occupation or residence of the person(s) covered which would change any of the answers or information provided in this

application form. This includes attending any medical appointment or consultation after submitting the application.

Any changes may affect the terms and extent of the benefit we can offer. We reserve the right to offer amended terms or decline cover.

Important information

You must answer all the questions fully, truthfully and accurately. Please remember that we'll use the answers given to assess the terms and the extent of benefits we can offer. Even if information has already been provided in a previous application, it must be provided to us again as our systems may not identify the previous information. In order for us to provide a decision on applications, we will ask questions about build, medical history and other risk factors relevant to the products being applied for. We will use these answers to

determine whether we can offer cover and on what basis. This includes questions regarding mental health conditions, where these are relevant to the products being applied for.

If incorrect or incomplete information is provided this may result in the policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim. We have a confidentiality policy in place, which means we hold medical information securely and access is limited to authorised individuals who have a need to see it.

Contents

- 1 Account information Personal details Product details - Life Insurance+ Product details - Critical Illness+ Product details - Income Protection+ Product details - Whole of Life Insurance+ 4 Policyholder details 5 Lifestyle 6 Personal medical history Additional health questionnaire 7 (needed for each condition disclosed in section 6) 8 Family history Additional family history (needed for each condition disclosed in section 8) Residency, travel & sports 11 Occupation
- 12 Overall cover
- 13 Doctor's details
- 14 Payment details
- 15 Important information
- 16 Data protection
- 17 Medical information
- 18 Financial crime
- 19 Residency Criteria
- 20 Declaration Personal protection products
 - Short financial questionnaire
- (needed if overall cover in the market exceeds £1,500,000 for life or £750,000 for critical illness and/or employee significant illness)
- 22 AMRA consent form (if required)
- Spare policyholder details and additional health questionnaire pages (if required)

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Section 1 - Account information

Adviser use - For paper application only - please answer all the questions in full. We cannot work from the quote you sent to the client. Account code Panel ID **Intermediary Case Reference Number** Adviser name Company name FCA number Contact name Contact phone number Contact email address Was advice given? Yes No Indemnity commission Yes No Initial and renewal Commission style No commission For initial commission only Commission type Required Sacrificed Lautro points Percentage of entitlement Commission basis % **Enter Lautro points** Enter percentage of entitlement

If the application contains multiple policies and you don't want the same commission details for each policy, please give us the commission details on a separate paper including the associated number you have allocated to that policy in Section 3.

No

Yes

Apply these commission details for all

If you're using this form as a paper application, we'll automatically put the policy pack in the post to your client(s). You may also want to send a copy of your quote with this form.

Section 2 - Personal details

	First life covered		Second life co	overed
1. Title				
2. Name	First name	First n	ame	
	Middle name	Middle	e name	
	Last name	Last na	ame	
3. Date of birth	DD/MM/YYYY	D	D/M M/Y	YYY
4. Gender	☐ Male ☐ Female	Ма	ıle 🔲 Fe	male
5. Occupation				
			First life covered	Second life covered
6. What is your relationship to the first life covered?	Spouse Civil partner Live in partner Co-mortgagee Lender/Guarantor (Personal Loan Protecti	on)		
7. Smoking, tobacco and nicotine use We need accurate information about your client's use of cigarettes, cigars, a pipe or any other tobacco or nicotine products including nicotine gums, patches, inhalers, tablets, lozenges, sprays and electronic products, even if only on an occasional basis. It's an important factor in our assessment of terms and payment of claims. We may carry out tests to confirm use.	Regular, occasional or social use Completely stopped within last 12 months Completely stopped more than five years a Completely stopped more than three years Completely stopped more than 12 months	ago s ago		
8. Phone number	Mobile Home	Mobile Home		
9. Email We use this email address to provide the customer with access to MyAviva and Aviva DigiCare+, where applicable, so your client can access their policy documents and manage their health and wellbeing throughout the policy term.				
10. Address	Address line 1	Addres	ss line 1	
The policyholder (and life covered, if different), must be a resident of the UK, Channel Islands, Isle of Man or Gibraltar	Address line 2	Addres	ss line 2	
	Town/City	Town	'City	
	County	Count	У	
	Postcode	Postco	ode	
11. Pre-sale underwriting reference				

Section 3 - Product details: Life Insurance+

Notes:				
Note 1: Premium basis applies to both l	: Premium basis applies to both lives			
Note 2: If you are applying for family income by premium	, 11, 6			
Note 3: Only available for single life poli	Only available for single life policies			
Note 4: Upgraded critical illness and ext	: Upgraded critical illness and extra care cover only available with life & critical illness cover			
Note 5: Upgraded children's benefit onl	y available if at least one life has life & critical illı	ness cover		
Note 6: Global treatment only available	on one Aviva or Friends Life policy			
Note 7: Fracture cover only available or	one Aviva policy			
Note 8: Total permanent disability option	on is only available with life & critical illness cove	er		
Note 9: Increasing cover is not available	with conversion & renewal option or on decreas	sing cover		
Note 10: RPI is only available on level cov	ver with the increasing cover option			
Note 11: Conversion option only available	e with level life cover			
Note 12: Renewal option only available v	vith level life cover or level life & critical illness co	over with guaranteed premiums		
	No.	No.		
Life covered	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both		
	☐ As above	As above		
Policyholder	☐ First policyholder☐ Second policyholder	☐ First policyholder ☐ Second policyholder		
	Second policyholder	Second policynolder		
	☐ Level ☐ Decreasing	☐ Level ☐ Decreasing		
	Policy interest rate	Policy interest rate		
	% (4-15% to 2 decimal places)	% (4-15% to 2 decimal places)		
Cover type	☐ Family income cover	☐ Family income cover		
	☐ Tanity income cover	rannity income cover		
	With critical illness	With critical illness		
	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both		
Life & critical illness premium basis Note 1	☐ Guaranteed ☐ Reviewable	☐ Guaranteed ☐ Reviewable		
	Cover amount Note 2	Cover amount Note 2		
Cover	OR Premium	OR Premium		
	2	<u>2</u> , , , , , , , , , , , , , , , , , , ,		
Term	No. of years OR Until age Note 3	No. of years OR Until age Note 3		
I CITII	on years	on years		

Section 3 – Product details: Life Insurance+ *continued*

	No.	No.
Options	Upgraded critical illness Note 4 First life Second life Both Upgraded children's benefit Note 5 Extra care cover Note 4 First life Second life Both Global treatment Note 6 First life Second life Both Fracture cover Note 7 First life Second life Both	Upgraded critical illness Note 4 First life Second life Both Upgraded children's benefit Note 5 Extra care cover Note 4 First life Second life Both Global treatment Note 6 First life Second life Both Fracture cover Note 7 First life Second life Both
options -	Total permanent disability Note 8 ☐ First life ☐ Second life ☐ Both	Total permanent disability Note 8 ☐ First life ☐ Second life ☐ Both
		Frist the Second the Both
	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months
	☐ Increasing cover <i>Note 9</i>	☐ Increasing cover Note 9
	Increasing cover rate 3% RPI Note 10	Increasing cover rate 3% 5% RPI Note 10
	☐ Conversion Note 11 ☐ Renewal Note 12	☐ Conversion Note 11 ☐ Renewal Note 12
Will this replace an existing Aviva or Friends Life policy?	☐ Yes ☐ No	☐Yes ☐ No
If yes, give existing Aviva or Friends Life policy number(s)		

Section 3 – Product details: Life Insurance+ *continued*

Notes:			
Note 1: Premium basis applies to both lives Note 2: If you are applying for family income cover please give cover amount as annual amount, cover cannot be determined by premium			
by premium Note 3: Only available for single life policies			
	a care cover only available with life & critical ill	ness cover	
	available if at least one life has life & critical illi		
Note 6: Global treatment only available of	n one Aviva or Friends Life policy		
Note 7: Fracture cover only available on o	one Aviva policy		
Note 8: Total permanent disability option	n is only available with life & critical illness cove	er	
Note 9: Increasing cover is not available v	with conversion & renewal option or on decreas	sing cover	
Note 10: RPI is only available on level cover	r with the increasing cover option		
Note 11: Conversion option only available	with level life cover		
Note 12: Renewal option only available wi	th level life cover or level life & critical illness co	over with guaranteed premiums	
	No.	No.	
Life covered	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both	
	☐ As above	☐ As above	
Policyholder	☐ First policyholder	☐ First policyholder	
	Second policyholder	Second policyholder	
	☐ Level ☐ Decreasing	☐ Level ☐ Decreasing	
	Policy interest rate	Policy interest rate	
	% (4-15% to 2 decimal places)	% (4-15% to 2 decimal places)	
Cover type	☐ Family income cover	☐ Family income cover	
	With critical illness	With critical illness	
	☐ First life ☐ Second life ☐ Both	First life Second life Both	
Life & critical illness premium basis Note 1	☐ Guaranteed ☐ Reviewable	☐ Guaranteed ☐ Reviewable	
C	Cover amount Note 2	Cover amount Note 2	
Cover	<u>OR</u> Premium	OR Premium	
Term	No. of years OR Until age Note 3	No. of years OR Until age Note 3	

Section 3 – Product details: Life Insurance+ *continued*

	No.	No.
	Upgraded critical illness <i>Note 4</i> ☐ First life ☐ Second life ☐ Both	Upgraded critical illness Note 4 ☐ First life ☐ Second life ☐ Both
	Upgraded children's benefit Note 5	☐ Upgraded children's benefit <i>Note 5</i>
	Extra care cover <i>Note 4</i> First life Second life Both	Extra care cover <i>Note 4</i> ☐ First life ☐ Second life ☐ Both
	Global treatment <i>Note 6</i> ☐ First life ☐ Second life ☐ Both	Global treatment <i>Note 6</i> ☐ First life ☐ Second life ☐ Both
	Fracture cover <i>Note 7</i> First life Second life Both	Fracture cover <i>Note 7</i> First life Second life Both
Options	Total permanent disability <i>Note 8</i> ☐ First life ☐ Second life ☐ Both	Total permanent disability <i>Note 8</i> ☐ First life ☐ Second life ☐ Both
	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months
	☐ Increasing cover Note 9 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 10	☐ Increasing cover Note 9 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 10
	☐ Conversion Note 11 ☐ Renewal Note 12	☐ Conversion Note 11 ☐ Renewal Note 12
Will this replace an existing Aviva or Friends Life policy?	☐ Yes ☐ No	☐Yes ☐No
If yes, give existing Aviva or Friends Life policy number(s)		

Section 3 - Product details: Critical Illness+

Notes:		
Note 1: Premium basis applies to both lives		
Note 2: If you are applying for family income by premium	e cover please give cover amount as annual an	nount, cover cannot be determined
Note 3: Only available for single life policies		
Note 4: Global treatment only available on o	one Aviva or Friends Life policy	
Note 5: Fracture cover only available on one	e Aviva policy	
Note 6: Increasing cover is not available wit	h the renewal option or on decreasing cover	
Note 7: RPI is only available on level cover w	vith the increasing cover option	
Note 8: Renewal option only available with	level critical illness cover with guaranteed pre	miums
	No.	No.
Life covered	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both
	☐ As above	☐ As above
Policyholder	☐ First policyholder	First policyholder
	☐ Second policyholder	Second policyholder
	_	
	Level Decreasing	Level Decreasing
Cover type	Policy interest rate % (4-15% to 2 decimal places)	Policy interest rate (4-15% to 2 decimal places)
oote. type		
	☐ Family income cover	☐ Family income cover
Premium basis Note 1	☐ Guaranteed ☐ Reviewable	☐ Guaranteed ☐ Reviewable
	Cover amount Note 2	Cover amount Note 2
Cover	OR Premium	<u>OR</u> Premium
	<u>OR</u> FEITHGIT	<u>On</u> (Termum
T	No. of years OR Until age Note 3	No. of years OR Until age Note 3
Term	No. of years OR Until age Note 3	No. of years OR Until age Note 3

Section 3 - Product details: Critical Illness+ continued

No.	No.
Upgraded critical illness ☐ First life ☐ Second life ☐ Both	Upgraded critical illness First life Second life Both
Upgraded children's benefit	Upgraded children's benefit
Extra care cover First life Second life Both	Extra care cover First life Second life Both
Global treatment <i>Note 4</i> First life Second life Both	Global treatment Note 4 First life Second life Both
Fracture cover <i>Note 5</i> First life Second life Both	Fracture cover <i>Note 5</i> First life Second life Both
Total permanent disability ☐ First life ☐ Second life ☐ Both	Total permanent disability ☐ First life ☐ Second life ☐ Both
Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months
☐ Increasing cover Note 6 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 7	☐ Increasing cover Note 6 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 7
Renewal Note 8	Renewal Note 8
_	_
☐ Yes ☐ No	☐Yes ☐No
	Upgraded critical illness First life

Section 3 – Product details: Critical Illness+ *continued*

Notes:			
Note 1: Premium basis applies to both live	S		
Note 2: If you are applying for family incomby premium	ne cover please give cover amount as annual an	nount, cover cannot be determined	
Note 3: Only available for single life policie	s		
Note 4: Global treatment only available on	one Aviva or Friends Life policy		
Note 5: Fracture cover only available on or	ne Aviva policy		
Note 6: Increasing cover is not available wi	th the renewal option or on decreasing cover		
Note 7: RPI is only available on level cover	with the increasing cover option		
·	level critical illness cover with guaranteed pre	miums	
	No.	No.	
Life covered	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both	
	☐ As above	☐ As above	
Policyholder	☐ First policyholder	☐ First policyholder	
	☐ Second policyholder	☐ Second policyholder	
	☐ Level ☐ Decreasing	☐ Level ☐ Decreasing	
	Policy interest rate	Policy interest rate	
Cover type	% (4-15% to 2 decimal places)	% (4-15% to 2 decimal places)	
	☐ Family income cover	☐ Family income cover	
	runnity income cover	ranny meome cover	
Premium basis Note 1	☐ Guaranteed ☐ Reviewable	☐ Guaranteed ☐ Reviewable	
	Cover amount Note 2	Cover amount Note 2	
Cover			
	OR Premium	<u>OR</u> Premium	
Term	No. of years OR Until age Note 3	No. of years OR Until age Note 3	

Section 3 - Product details: Critical Illness+ continued

	No.	No.
	Upgraded critical illness ☐ First life ☐ Second life ☐ Both	Upgraded critical illness First life Second life Both
	Upgraded children's benefit	Upgraded children's benefit
	Extra care cover First life Second life Both	Extra care cover First life Second life Both
	Global treatment <i>Note 4</i> First life Second life Both	Global treatment Note 4 First life Second life Both
	Fracture cover <i>Note 5</i> First life Second life Both	Fracture cover <i>Note 5</i> First life Second life Both
Options	Total permanent disability ☐ First life ☐ Second life ☐ Both	Total permanent disability First life Second life Both
	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months
	☐ Increasing cover Note 6 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 7	☐ Increasing cover Note 6 Increasing cover rate ☐ 3% ☐ 5% ☐ RPI Note 7
	Renewal Note 8	Renewal Note 8
Will this replace an existing Aviva or Friends Life policy?	☐ Yes ☐ No	☐Yes ☐ No
If yes, give existing Aviva or Friends Life policy number(s)		

Section 3 – Product details: Income Protection+

Notes: Note 1: Second cover amount should be the additional amount required Note 2: Second deferred period must be longer than first deferred period Note 3: Global treatment only available on one Aviva or Friends Life policy Note 4: Fracture cover only available on one Aviva policy			
	No.	No.	
Life covered	First life Second life	First life Second life	
Premium basis	☐ Guaranteed ☐ Reviewable	☐ Guaranteed ☐ Reviewable	
Term	No. of years <u>OR</u> Until age	No. of years <u>OR</u> Until age	
Benefit period	Full cover to term 2 year limited payment term	Full cover to term 2 year limited payment term	
Employment status	Employed Self employed	Employed Self employed	
Annual earnings			
as dividends, bonus, commission and benefits in	ed to calculate the maximum benefit available and kind. If you are employed, please calculate your goors annual earnings pre-tax (after the deduction colicy summary document.	ross annual earnings from all occupations.	
Dual deferred period	Yes No	Yes No	
First cover amount	Monthly benefit	Monthly benefit	
First deferred period	☐ 4 weeks ☐ 8 weeks ☐ 13 weeks ☐ 26 weeks ☐ 52 weeks ☐ 104 weeks	☐ 4 weeks ☐ 8 weeks ☐ 13 weeks ☐ 26 weeks ☐ 52 weeks ☐ 104 weeks	
Second cover amount (if any) Note 1	Monthly benefit	Monthly benefit	
Second deferred period (if any) Note 2	8 weeks 13 weeks 26 weeks 52 weeks 104 weeks	8 weeks 13 weeks 26 weeks 52 weeks 104 weeks	
Options	Global treatment Note 3 Yes No Fracture cover Note 4	Global treatment Note 3 Yes No Fracture cover Note 4	
Will this replace an existing Aviva or Friends Life policy?	Yes No	Yes No	
If yes, give existing Aviva or Friends Life policy number(s)			

Section 3 – Product details: Income Protection+ *continued*

Have you been working for the past 12 months and are able to provide evidence of your earnings for that period?	Yes	No
Have you been registered with a doctor in the UK, the Channel Islands, the Isle of Man or Gibraltar for at least the past 2 years and/or able to provide a minimum of the last 2 years medical history from a doctor in the UK, Channel Islands, Isle of Man or Gibraltar?	Yes	No
	t details: Whole of ne space provided as this may be needed in Se	
Notes: Note 1: If you are applying for a joint life pol	icy please confirm whether on a first death or	r second death basis
	No.	No.
Life covered	☐ First life ☐ Second life ☐ Both	☐ First life ☐ Second life ☐ Both
Policyholder	☐ As above☐ First policyholder☐ Second policyholder	☐ As above☐ First policyholder☐ Second policyholder
Cover Basis Note 1	☐ First Death ☐ Second Death	☐ First Death ☐ Second Death
Premium frequency	☐ Monthly ☐ Yearly	☐ Monthly ☐ Yearly
Cover Minimum cover amount is £30,000	Cover amount OR Premium	Cover amount OR Premium
Options	Waiver of premium First life Second life Both Deferred period – first life 1 month 3 months 6 months Deferred period – second life 1 month 3 months 6 months Increasing cover Increasing cover ate 3% SP	Waiver of premium First life Second life Both Deferred period - first life 1 month 3 months 6 months Deferred period - second life 1 month 3 months 6 months Increasing cover Increasing cover Increasing cover rate 3% 5% RPI
Will this replace an existing Aviva policy?	☐ Yes ☐ No	☐ Yes ☐ No
If yes, give existing Aviva policy number		

Section 4 – Policyholder details

1. Are the lives covered the same as the policyholders?	Yes Go to Section 5	No Fill out below	
	First policyholder	Second policyholder	
2. Title			
3. Name	First name	Final	
5. Name	First name	First name	
	Middle name	Middle name	
	Last wares	Laskaama	
	Last name	Last name	
4. Date of birth	DD/MM/YYYY	DD/MM/YYYY	
5. Phone number	Home	Home	
5.1 Hone Hamber	Mobile	Mobile	
6. Email Not required if policyholder is a company			
7. Address	Address line 1	Address line 1	
	Address line 2	Address line 2	
	Town/City	Town/City	
	County	County	
	Postcode	Postcode	
		First Second policyholder	
8. What is the policyholder's relationship	Spouse		
to the first life covered?	Civil partner		
	Live in partner		
	Co-mortgagee Lender/Guarantor		
	(Personal Loan Protection)		
9. What is the policyholder's relationship	Spouse		
to the second life covered?	Civil partner		
	Live in partner		
	Co-mortgagee		
	Lender/Guarantor (Personal Loan Protection)		

Please use Section 23(4) for further policyholders.

Section 5 - Lifestyle

IMPORTANT: You must answer all questions fully, truthfully and accurately. Failure to do so may result in your policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim. You do not need to tell us about any predictive genetic test results unless this application, together with any existing cover, will total over £500,000 of life insurance. If your cover is over this limit, we only need to know about predictive genetic tests for Huntington's disease. You can tell us about any negative predictive genetic tests results, because it may help your application.

Please note: Sections 5 to 13 (inclusive) refer to the lives covered so the questions should be answered by them, not the policyholder,			
if different.		First life covered	Second life covered
How much alcohol do you drink in an average week? We need you to give us accurate	Number of pints of ordinary strength beer, lager or cider (Less than 5% strength)		
information about your alcohol usage and let us know if you've been advised to reduce it, because it's an important factor	Number of pints of strong, premium beer, lager or cider (5% strength or more)		
in our assessment of terms and payment	Number of glasses of wine		
of claims.	Number of single measures/shots of spirits or bottles of alcopops		
	None, I do not drink alcohol		
2a. Have you ever attended, or been advised to attend, a support service or had therapy, treatment or counselling with the aim of reducing your alcohol intake?	First life covered Yes No If yes, please provide details of what occurred, who given and details of any blood tests or scans you here.		No t or support was last ohol consumption.
	Thist life covered	Second the C	Sovered
2b. Has a doctor, or other health or social worker, been concerned about	First life covered	Second life	
your drinking or suggested that you cut down?	If yes, please advise who told you to reduce your a reason for the advice and what your alcohol consu		d when this was, the
There is no need to tell us about standard advice to reduce your alcohol intake because of pregnancy only.	First life covered	Second life o	covered
3. If you are a regular, occasional or social sm		Cigarettes:	Cigarettes:
12 months, which of the following tobacco	or nicotine products do you currently use?	Per day	Per day
If you only use other tobacco or nicotine prod or have given up in the last 12 months, pleas		Small cigars or cigarillos:	Small cigars or cigarillos: Per day
		Large cigars including panatelas:	Large cigars including panatelas:

Section 5 – Lifestyle *continued*

4. During the last ten years, have you used any of the following: Your answer is confidential and we'll only use it to assess your application and in the event of a claim.	 Recreational drugs, for example cannabis Stimulants, sedatives, tranquillisers or ar prescribed by a doctor Methadone First life covered Yes No If yes, please advise the drug(s) that you u were taking this for and when you last use First life covered 	Second life covered Yes No sed and for each drug advise how long you		
	First life covered	Second life covered		
e ucida	Feet Inches	Feet Inches		
5. Height	OR Metres	<u>OR</u> Metres		
6. Weight – If pregnant, please give weight immediately before pregnancy.	Stones Pounds	Stones Pounds		
illillediately before pregnancy.	<u>OR</u> Kilos	<u>OR</u> Kilos		
Answer only if you are male	Up to 34 inches or 86cms	Up to 34 inches or 86cms		
7a. What is your trouser size?	36 inches or 91cms	36 inches or 91cms		
Please select the nearest size. If you wear more than one size, please choose the	38 inches or 97cms	38 inches or 97cms		
size you wear most frequently.	40 inches or 102cms	40 inches or 102cms		
	42 inches or 107cms	42 inches or 107cms		
	44 inches or 112cms	44 inches or 112cms		
	Over 44 inches or 112cms	Over 44 inches or 112cms		
Answer only if you are female	Up to size 10	Up to size 10		
7b. What is your dress, skirt, or trouser	Size 12	Size 12		
size? If you're pregnant, please give your size	Size 14	Size 14		
immediately before pregnancy. If you	Size 16	Size 16		
wear more than one size, please choose the size you wear most frequently.	Size 18	Size 18		
	Size 20	Size 20		
	Over size 20	Over size 20		

Section 6 - Personal medical history

If you're using this form as non-interactive data capture or paper application and answer yes to any question in Section 6 other than questions for asthma, please fill out Section 7. If you have not answered yes to any question in this section, please move to Section 8.

For all to answer

1. Have you ever had:		
	First life covered	Second life covered
1a. Any disease or disorder of the heart, aorta or arteries?	Yes No	Yes No
1b. Stroke, transient ischaemic attack, brain haemorrhage, brain aneurysm or brain damage?	Yes No	Yes No
1c. Diabetes, pre-diabetes, impaired glucose tolerance (IGT) or raised blood sugar?	Yes No	Yes No
1d. Any neurological condition, for example multiple sclerosis, optic neuritis, paralysis, cerebral palsy, Parkinson's disease or any form of dementia?	Yes No	Yes No
1e. Cancer, Hodgkin's disease, lymphoma, leukaemia, melanoma, or a cyst or tumour of the brain or spine?	Yes No	Yes No
1f. A positive test for HIV, hepatitis B or hepatitis C?	Yes No	Yes No
2. Within the last ten years have you:		
or all to answer		
2a. Required hospital treatment for a mental health condition, been referred to or seen by a psychiatrist, or have you attempted suicide or self-harmed?	Yes No	Yes No
2b. Been prescribed medication or required surgery or monitoring for ulcerative colitis, Crohn's disease or Barrett's oesophagus?	Yes No	Yes No
 2c. Had any of these symptoms? Blurred or double vision Numbness, persistent pins and needles or loss of muscle power Balance problems or dizziness Tremor Facial pain 	Yes No	Yes No

Section 6 - Personal medical history *continued*

3. Within the last four years have you had any of the following or required treatment for any of the following: First life Second life covered covered For all to answer 3a. Any mental health condition including anxiety, stress, depression, insomnia or Yes Yes an eating disorder? 3b. Raised blood pressure or raised cholesterol? No Yes No Yes You don't need to tell us about fully resolved pregnancy related high blood pressure. 3c. A lump, growth, polyp or tumour? No Yes No 3d. Chest pain, or an ECG or any other heart investigations? Yes 3e. Asthma, chronic obstructive pulmonary disease (COPD), or any other Yes Yes condition affecting your lungs or breathing? You don't need to tell us about hay fever or symptoms related to Coronavirus (COVID-19) unless the symptoms have not fully resolved. If you have asthma: 3f. In the last five years, have you been admitted to hospital for more than 24 hours because of asthma? 3g. How many days have you taken oral steroid tablets in the last two years? Days Days 3h. How many days have you taken off work because of asthma in the last Davs Days two years? If you have asthma and are applying for Income Protection+ 3i. Does your occupation aggravate your asthma or has it done in the past? Yes Yes No Answer only if you are applying for critical illness cover 3j. A mole or freckle that has bled, itched, become painful, changed colour or Yes Yes increased in size? Answer only if you are female and you are applying for critical illness cover 3k. An abnormal cervical screen (this includes a positive HPV result) or abnormal Yes Yes mammogram? Answer only if you're applying for critical illness cover, waiver of premium or Income Protection+ Yes 3l. Any problems with your eyes or ears? No Yes You don't need to tell us about sight problems corrected by glasses or contact lenses, laser eye treatment for short/long sight or cosmetic reasons, simple earache and ear infections that have resolved leaving no continuing hearing loss. 3m. Lupus, fibromyalgia, gout, any form of arthritis or hypermobility disorder? Yes Answer only if you are applying for total permanent disability, waiver of premium or Income Protection+ 3n. Any pain, restriction in movement or injury to your joints, ligaments, tendons Yes No ____Yes ____No or muscles? (This may include your neck, back or shoulders)

Section 6 – Personal medical history *continued*

4. Apart from anything you've already told us about, within the last two years have you:		
	First life covered	Second life covered
4a. Been prescribed any medication or treatment for a continuous period of four weeks or more, or had any counselling?	Yes No	Yes No
You don't need to tell us about the oral contraceptive pill, medication or treatment for counselling, or minor accidents or injuries providing they have not prevented you from you off work for two weeks or more.		
4b. Been referred to a medical professional or specialist? (Regardless of whether you attended)	Yes No	Yes No
4c. Had, or been advised to have any tests, investigations or follow-up appointments with a medical professional? (Regardless of whether you attended)	Yes No	Yes No
Answer only if you're applying for critical illness cover, waiver of premium or Income Pr	rotection+	
4d. Been absent from work or unable to perform your daily activities due to illness, disorder or injury for more than two weeks at a time?	Yes No	Yes No
5. Apart from anything you've already told us about:		
5a. Are you waiting for the results of any test or investigation?	Yes No	Yes No
You don't need to tell us about routine well man/woman clinic appointments, employ or routine fertility or pregnancy monitoring.	ment medicals, private	health medicals
 5b. In the last three months have you had any of these symptoms, even if you have not consulted a doctor? Unexplained weight loss A lump, growth or cyst Bleeding from the bowels or change in bowel habit Blood in your urine Persistent tiredness or fatigue A persistent cough lasting more than three weeks A mole or skin blemish which has changed 	Yes No	Yes No
5c. In the last month have you experienced any symptoms for which you have not yet sought medical advice?	Yes No	Yes No
You don't need to tell us about routine pregnancy or fertility appointments.		
Answer only if you're applying for total permanent disability, waiver of premium or Income	Protection+	
5d. Are you currently unable to work or do you have any condition that restricts your ability to perform your occupation or your normal daily activities?	Yes No	Yes No
Answer only if you're applying for Income Protection+		
5e. In the last 12 months how many times have you consulted a medical professional?	Visits	Visits

You don't need to tell us about routine appointments related to pregnancy or contraception.

Section 7 – Additional health questionnaire

Only fill out this section if you're using this form as a non-interactive data capture or paper application and have answered yes to any question in Section 6 other than questions for asthma. Please complete Section 7 for each separate condition and continue on a separate sheet available in Section 23(7) if necessary.

You only need to provide details of any condition once, even if it relates to more than one question in section 6.

	First life covered	Second life covered
1. In Section 6, which question did you answer yes to? For example 1a, 2b etc		
2. Condition		
3. Are you currently taking or have you been advised to take any medication for this condition?	Yes No If yes, please provide details of the medication:	Yes No If yes, please provide details of the medication:
4. Does this condition restrict you from carrying out any routine daily activities?	Yes No If yes, please provide details of the restrictions:	Yes No If yes, please provide details of the restrictions:
		First life covered Second life covered
5. When did you last take any time off due to this condition?	Currently off work Within the last three months Between three months and a year ago More than a year ago No time off work	
6. If you have taken time off, how many day condition in the last two years?	s have you taken off work because of this	Days
7. When did you last experience any symptoms of this condition?	Currently experiencing symptoms Within the last six months More than six months ago, but within the last year More than one year ago Never experienced symptoms	

Section 7 – Additional health questionnaire *continued*

	First life covered	Second life covered
8. If you have experienced symptoms, please give details of the symptoms.		
		First life covered Second life covered
9. When were you diagnosed with this condition?	No diagnosis made Within the last three months Between three months and a year ago More than a year ago	
	First life covered	Second life covered
10. Are you under any form of follow up or awaiting investigations or referral for this condition?	If yes, please provide full details including wh seen, and if applicable, when and where you up and the type of investigations awaited:	
11. Is there any further information you would like to provide regarding this condition?	Yes No If yes, please provide the further information	☐ Yes ☐ No here:

Please go to section 23(7) to complete the information for other conditions. You can click HERE to take you there if completing electronically.

Section 8 – Family history

If you are aged 50 or over and are applying for life cover only, please move to Section 10.

Don't know as I have no further contact with family members or don't know as I am

If you are aged 50 or over and are applying for life cover only, please move to Section 10.		First life covered		Second life covered	
1. Have any of your natural parents, brothers or sisters been diagnosed with, or died from, any need to tell us about half-brothers or half-sisters	of the foll	owing befor	re age 60? <i>Yo</i>	u do not	
Heart attack, angina or stroke	Yes	No	Yes	No	
Colon or bowel cancer	Yes	No	Yes	No	
Answer only if you are female					
Breast or ovarian cancer	Yes	No	Yes	No	
Answer only if you are aged 60 or under					
Motor neurone disease	Yes	No	Yes	No	
Alzheimer's disease	Yes	No	Yes	No	
Answer only if you are aged 55 or under					
Muscular dystrophy	Yes	No	Yes	No	
Huntington's disease	Yes	No	Yes	No	
Answer only if you are aged 49 or under					
Polycystic kidney disease	Yes	No	Yes	No	
Cardiomyopathy	Yes	No	Yes	No	
Answer only if you are applying for critical illness cover or Income Protection+					
Type 2 diabetes	Yes	No	Yes	No	
Multiple sclerosis	Yes	No	Yes	No	
Answer only if you are aged 64 or under and applying for critical illness cover or Income Prof	tection+				
Parkinson's disease	Yes	No	Yes	No	
Cancer of another site (cancer other than of the ovary, breast, colon or bowel) including lymphoma and prostate cancer	Yes	No	Yes	No	
Answer only if you are aged 40 or under and applying for critical illness cover or Income Pro	tection+				
Familial adenomatous polyposis (FAP)/polyposis coli	Yes	No	Yes	No	
For all to answer					

Yes No

Section 8 – Family history *continued*

					First life covered		Secon cove	
2. /	Apart from anything you've already told u	ıs a	pout:					
or	all to answer							
	Have you had or been offered screening (even if you didn't attend or haven't atte				Yes No		Yes	No
	If you have answered yes to 'Have you had or been offered screening for any condition that runs in your family (even if you didn't attend or haven't attended yet)?'		Please confirm the condition that runs in you programme, including the results to date.	ur fa	amily and provide de	tails	s of your so	reening

For non-interactive data capture or paper application only: If you have answered yes to any of the questions in this section, please fill out Section 9. If not, please move to Section 10.

Section 9 – Additional family history

Only fill out this section if you're using this form as a non-interactive data capture or paper application, and have answered yes to any question in Section 8.

question in section o.	First life covered	Second life covered
1. Condition		
Number of family members affected with this condition		
If there are any further types of family histor	y from Section 8, please disclose them on a sepa	arate sheet.
	First life covered	Second life covered
3. Please provide the relationship of the relative(s) affected and their age at diagnosis		
If you are unsure of the exact age at diagnosis, p members, please continue on a separate sheet.	lease give the approximate age to the best of your l	knowledge. If there are more than two family
4. If you have answered yes to 'colon or bowel cancer,' are you under any form of follow up or screening programme regarding your family history?	Yes No If yes, please give full details including the resu	Yes No It of any investigations and dates:
Answer only if you are female		
5 (a). If you have answered yes to 'breast and ovarian cancer,' are you under any form of follow up or screening programme regarding your family history?	Yes No If yes, please give full details including the resu	Yes No It of any investigations and dates:
Answer only if you are female		
5 (b). If you have a family history of breast cancer, have you ever undergone investigations, had treatment for, or been diagnosed with any form of breast lump?	Please provide full details about this history, incof lump (if known), details of any treatment, wh whether you are under any review or follow-up.	nether the breast lump(s) is present and

Section 9 – Additional family history *continued*

Only fill out this section if you're using this form as a non-interactive data capture or paper application, and have answered yes to any question in Section 8.

Answer only if you are female	First life covered	Second life covered
5 (c). If you have a family history of breast cancer, have any of your grandparents or aunts been diagnosed with breast cancer before the age of 60?	□Yes □No	□ Yes □ No
Answer only if you're applying for critical illne	ess cover, waiver of premium or Income Prote	ction+
6. If you have answered yes to "cancer of another site (cancer other than of the ovary, breast, colon or bowel) including lymphoma and prostate cancer", please advise the type of cancer each family member suffered from.		
7. If you have answered yes to "Multiple sclerosis", have you ever been investigated by a Neurologist or had any visual disturbance, persistent	Yes No If yes, please give full details:	Yes No
pins and needles, balance problems, facial pain (other than dental pain) or numbness which have led to you seeking medical advice?		

Section 10 – Residency, travel & sports

	First life covered	Second life covered
1. During the last three years, have you spent more than 90 days in total in Africa, the Caribbean, Russia, Thailand or Ukraine? You should add together the days spent in these regions but you can ignore holidays lasting less than 1 month and postings as a member of HM Forces.	Yes No If yes, please detail countries visited, time spen	Yes No Int there and dates of travel:
		First life Second life covered covered
	th America, Australia or New Zealand? You can business trips of up to one week provided they	Yes No Yes No
	First life covered	Second life covered
3. If you answered yes to question 2, in the next 12 months do you expect to spend more than six months outside the UK?	If yes, please provide details of the countries years and the dates you will be travelling If no, please tell us the names of the countries	

Section 10 – Residency, travel & sports *continued*

For all to answer	First life covered	Second life covered	
4. Do you take part in any of the following activities?			
Underwater diving	Yes No	Yes No	
Mountaineering or rock climbing	Yes No	Yes No	
Flying (other than as a fare paying passenger), hang gliding or paragliding	Yes No	Yes No	
Motorcar or motorcycle sport	Yes No	Yes No	
Parachuting, skydiving or BASE jumping	Yes No	Yes No	
Answer only if you're applying for critical illness cover, waiver of premium or Income Prot	tection+		
Caving or potholing	Yes No	Yes No	
Powerboat racing	Yes No	Yes No	
Trans-ocean sailing or offshore racing	Yes No	Yes No	
Full contact martial arts, combat sport or boxing	Yes No	Yes No	
Any extreme sport, for example bungee jumping (other than one-off bungee jumps), white water rafting, cliff or free diving etc.	Yes No	Yes No	
Answer only if you're applying for Income Protection+			
Equestrian sport other than private hacking	Yes No	Yes No	
Winter sports other than holiday skiing or snowboarding for pleasure	Yes No	Yes No	
Section 11 – Occupation			
Please note, if you're using this form for interactive data capture purposes, not all of these the interactive online system.	e questions may appear v	when inputting into	
If you're retired and over 50, please move to section 12.	First life	Second life	
Answer only if you are aged 50 or under	covered	covered	
1. Are you a member of the Armed Forces Reserves or Territorial Army?	Yes No	Yes No	
For all to answer			
2. Which industry or service do you work in?			
Armed Forces	Yes No	Yes No	
Flying other than as a fare paying passenger or as a member of the armed forces	Yes No	Yes No	
Commercial underwater diving	Yes No	Yes No	
Working on a fishing vessel or trawler	Yes No	Yes No	
Tunnelling below ground	Yes No	Yes No	
Quarrying	Yes No	Yes No	

Section 11 – Occupation *continued*

			t life ered	Secor cove	
Mining		Yes	No	Yes	No
Working offshore on an oil or gas platforn	1	Yes	No	Yes	No
Working outside at heights over 15 metre typical week	s (50 feet) for more than 25% during a	Yes	No	Yes	No
Merchant marine		Yes	No	Yes	No
Prison service		Yes	No	Yes	No
Police service		Yes	No	Yes	No
Sports professional		Yes	No	Yes	No
None of these		Yes	No	Yes	No
nswer only if you are aged 60 or under	First life covered		Second lit	fe covered	
3. Are you likely to travel as part of your occupation to countries where there are areas of internal conflict or insecurity (other than as a member of the Armed Forces)?	Yes No If yes, please provide full details, including the reason for the travel:	ne countries	Yes you will be	No No travelling to	and the
	in a country you may visit, please check on the country. If the Foreign and Commonwealth Oi				
nswer only if you are retired and are aged 5	0 or under First life covered		Second li	fe covered	
I. Please confirm when you retired, whether your health influenced your retirement, and if so, please tell us about the medical condition.					

Section 11 – Occupation *continued*

Answer only if you are applying for total permanent disability, waiver of premium or Income Protection+

	First life covered	Second life covered
5. Is your work clerical/administrative and based in an office environment for at least 75% of a typical working day?	Yes No If no, does your job involve carrying, lifting, work Yes No If yes, please advise what percentage of your named duties:	Yes No
6. Does your occupation require you to drive (other than commuting to and from work)?	Yes No If yes, what is your annual business mileage? Less than 10,000 miles 10,001 to 25,000 miles 25,001 to 40,000 miles More than 40,000 miles	Yes No Less than 10,000 miles 10,001 to 25,000 miles 25,001 to 40,000 miles More than 40,000 miles
Answer only if you are applying for Income Pr	otection+	
7. Are you currently working reduced hours, or have your duties changed, due to illness or injury?	If yes, please provide details of the changes inc planned dates to return to normal hours or dut	
8. Are you currently under notice of redundancy or have you been informed (by your employer) you are at risk of redundancy?	If yes, please provide details of when you were contract ends. In the event you have also accepstart date and details of any changes to your room.	oted a new job, please provide the future

Section 11 – Occupation *continued*

9. Do you work outside the UK for more than 90 days a year?	If yes, please give full details of your work or you work in and normal job duties when wo	
10. Do you have more than one occupation?	Yes No If yes, please provide details of your other o normal duties and the total number of hour	

First life covered

Second life covered

Section 12 – Overall cover

Answer only if you're applying for life insurance:	First life covered	Second life covered
1. Apart from this application, have you applied to Aviva for life insurance within the last 12 months?	Yes No	Yes No
If yes, excluding this application, what is the total amount of life insurance cover that you hold with Aviva?	£	£
2. Including this application, will the total amount of life insurance with Aviva or any other company, be more than £1,500,000 (£750,000 if houseperson, unemployed, student or retired)?	Yes No	Yes No
If yes, ignoring any existing insurance plans that will be definitely cancelled or replaced by this application and any other applications currently being made that will definitely be cancelled if this application is put into force, how much life insurance will you have when this cover is put into force?	£ You'll need this figure in Section 21	£ You'll need this figure in Section 21
Answer only if you're applying for critical illness cover:		
3. Apart from this application, have you applied to Aviva for critical illness or employee significant illness insurance within the last 12 months? You can ignore any existing policies or outstanding applications which will definitely be cancelled, or replaced by this application. You should not rely on Aviva making checks about previous applications that you have submitted to Aviva.	Yes No	Yes No
Employee significant illness is a benefit only available with an Aviva Relevant Life Insurance policy, it is not a form of employee group insurance or sickness cover.		
If yes, excluding this application, what is the total amount of critical illness and/or employee significant illness insurance that you hold with Aviva?	£	£
4. Including this application, will the total amount of critical illness and/or employee significant illness with Aviva or any other company, be more than £750,000 (£375,000 if house-person, unemployed, student or retired)? Employee significant illness is a benefit only available with an Aviva Relevant Life Insurance policy, it is not a form of employee group insurance or sickness cover.	Yes No	Yes No
If no, go to section 13. If yes, ignoring any existing critical illness and/or employee significant illness plans that will definitely be cancelled or replaced by this application and any other applications currently being made that will definitely be cancelled if this application is put into force, how much critical illness and/or employee significant illness insurance will you have when this cover is put into force?	£ You'll need this figure in Section 21	£ You'll need this figure in Section 21

Section 13 - Doctor's details

3. Phone number

Please complete this section so we know who to contact if we need medical information. For more details, please refer to Section 17.

	First life covered	Second life covered
1. Name	Doctor's name	Doctor's name
	OR Surgery name	OR Surgery name
2. Surgery address	Address line 1	Address line 1
	Address line 2	Address line 2
	Town/City	Town/City
	County	County
	Postcode	Postcode

IMPORTANT: Before going any further, please ensure you have answered all questions in Sections 5–13 fully, truthfully and accurately. Failure to do so may result in your policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim.

Section 14 - Payment details

How to use this form: A separate direct debit mandate is required for each policy, please complete one for each policy with the correct policy number from earlier in the form for administration purposes.



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Name and full postal address of your Bank or Building Society				ety	Service user number						
To the Manager	Bank/	Building	Society	2	9	4	0	1	6		
Address					Instr	ruct	ion t	o you	ur Ba	nk o	r Building Society
	Postcod	e			the a assu instr	acc irec ruct	ount by to ion r	deta he D nay r	iled irect emai	in th Deb n wit	nsions UK Limited Direct Debits from is instruction subject to the safeguard it Guarantee. I understand that this th Aviva Life & Pensions UK Limited and, lectronically to my Bank/Building Societ
Name(s) of Account Holder(s)					Sig	nat	ure(:	5)			
Bank/Building Society account nu	ımber										
Branch sort code Reference					Dat	te					
Banks and Building Societies may	not accep	t Direct	Debit Ins	tructions	for som	ie ty	/pes (of acc	coun	t.	
This is not part of the Instruction submission to the Paying Bank.	to your	Bank or	Building	Society a	and mu	st k	oe de	tach	ed by	y Avi	va Life & Pensions UK Limited before
A			Address								
Account holders address											Postcode
Preferred payment day											

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Aviva Life & Pensions UK Limited will notify you five working days in advance of your account being debited or as otherwise agreed. If you request Aviva Life & Pensions UK Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Aviva Life & Pensions UK Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Aviva Life & Pensions UK Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



Section 14 - Payment details

How to use this form: A separate direct debit mandate is required for each policy, please complete one for each policy with the correct policy number from earlier in the form for administration purposes.



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Aviva Life & Pensions UK Limited, Wellington Row, York, YO90 1WR

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Please	till in the who	de torm using a	pall point ben ar	ng seng it to: Aviva	Lite & Pensions UK Limite	a. PO Box 520. Norwnich.	NRLSWG

Name and full postal address of your I		. 8			ice user	1			
To the Manager	Bank/	Building	Society	2	9 4	0	1	6	
Address				Instr	ruction t	o you	r Ba	nk or	Building Society
Pos	tcode			the a assu instr	account ired by t ruction n	deta he Di nay re	iled rect emai	in thi Debi n wit	nsions UK Limited Direct Debits from is instruction subject to the safeguards t Guarantee. I understand that this h Aviva Life & Pensions UK Limited and, i ectronically to my Bank/Building Society
Name(s) of Account Holder(s)				Sig	nature(s	5)			
Name(s) of Account Holder(s)									
Bank/Building Society account number	er								
Branch sort code				Dat	te				
Reference		_							
Banks and Building Societies may not a	ccept Direct	Debit Ins	tructions	for som	e types o	of acc	ount	i.	
This is not part of the Instruction to y submission to the Paying Bank.	our Bank or	Building	Society a	and mu	st be de	tache	ed by	/ Aviv	va Life & Pensions UK Limited before
		Address							
Account holders address									
Account Hotaers address									
									Postcode
Preferred payment day									
r referred payment day									

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Aviva Life & Pensions UK Limited will notify you
 five working days in advance of your account being debited or as otherwise agreed. If you request Aviva Life & Pensions UK Limited
 to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Aviva Life & Pensions UK Limited or your bank or building society, you
 are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Aviva Life & Pensions UK Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Section 15 - Important information

The policy conditions and policy summary for the product(s) you are applying for are important and you should take time to read them.

You should have already received these documents but if you have not please ask your financial adviser for a copy.

Section 16 – Data protection

Privacy Notice

Aviva Life & Pensions UK Limited is the main company responsible for your Personal Information (known as the controller).

We collect and use Personal Information about you in relation to our products and services. Personal Information means any information relating to you or another living individual who is identifiable by us. The type of Personal Information we collect and use will depend on our relationship with you and may include more general information (e.g. your name, date of birth, contact details) or more sensitive information (e.g. details of your health or criminal convictions).

Some of the Personal Information we use may be provided to us by a third party. This may include information already held about you within the Aviva group, information we obtain from publicly available records, third parties and from industry databases, including fraud prevention agencies and databases.

This notice explains the most important aspects of how we use your Personal Information, but you can get more information by viewing our full privacy policy at **aviva.co.uk/privacypolicy** or requesting a copy by writing to us at: The Data Protection Team, Aviva, PO Box 7684, Pitheavlis, Perth PH2 1JR. If you are providing Personal Information about another person you should show them this notice.

We use your Personal Information for a number of purposes including providing our products and services and for fraud prevention.

We also use profiling and other data analysis to understand our customers better (e.g. what kind of content or products would be of most interest) and to predict the likelihood of certain events arising (e.g. to assess insurance risk or the likelihood of fraud).

We may carry out automated decision making to decide on what terms we can provide products and services, deal with claims and carry out fraud checks. More information about this, including your right to request that certain automated decisions we make have human involvement, can be found in the 'Automated Decision Making' section of our full privacy policy.

We may use Personal Information we hold about you across the Aviva group for marketing purposes, including sending marketing communications in accordance with your preferences. If you wish to amend your marketing preferences please contact us at **contactus@aviva.com** or by writing to us at: Aviva, Freepost, Mailing Exclusion Team, Unit 5, Wanlip Road Ind Est, Syston, Leicester, LE7 1PD. More information about this can be found in the 'Marketing' section of our full privacy policy.

Your Personal Information may be shared with other Aviva group companies and third parties (including our suppliers such as those who provide claims services and regulatory and law enforcement bodies). We may transfer your Personal Information to countries outside of the UK but will always ensure appropriate safeguards are in place when doing so.

You have certain data rights in relation to your Personal Information, including a right to access Personal Information, a right to correct inaccurate Personal Information and a right to erase or suspend our use of your Personal Information. These rights may also include a right to transfer your Personal Information to another organisation, a right to object to our use of your Personal Information, a right to withdraw consent and a right to complain to the data protection regulator. These rights may only apply in certain circumstances and are subject to certain exemptions. You can find out more about these rights in the 'Data Rights' section of our full privacy policy or by contacting us at dataprt@aviva.com



Section 17 – Medical reports

Please read this section carefully as it tells you how we'll obtain your medical information if we need it.

As part of the application process, Aviva asks all customers to give consent for us to request a medical report from their doctor under the Access to Medical Reports Act 1988 (AMRA). We also need your GP details. If you choose not to give consent, or if you're unable to, we will not be able to go ahead with your application. This doesn't stop you from applying to other companies for cover. A report can be sent electronically using secure software or in the post.

A report may be needed to help Aviva make a decision about the insurance you've applied for or within 12 months of your policy starting to help Aviva monitor the quality of customer information provided.

Aviva accepts the vast majority of applications based on customer information alone without obtaining upfront medical evidence. After the policy has started, we will obtain a doctor's report for a selection of these customers, to ensure the application questions have been answered accurately. We call this post-issue sampling, and the possible outcomes of this are:

- The policy will remain in force on the original terms.
- If evidence is received showing that the policy would have been offered on different terms, the policy will be amended to reflect this.
- If evidence shows information that means we wouldn't have offered a policy, the policy will be cancelled, and premiums refunded.

Aviva will tell you if it needs to ask your doctor to prepare a medical report and will use the consent you give to do this. Your doctor will use your medical records to complete a medical report. Usually the report will be sent directly to us. However, you can ask to see it before it's sent to us. We'll use the report to assess your application, for audit purposes or in the event of a claim.

What we'll ask for

We'll ask your doctor:

- for information about your medical history, including details
 of any relevant illnesses, trauma, hospital admissions, medical
 consultations, referrals, tests or investigations and treatments you
 may have had
- about your current health including any care, medication or treatment you're receiving and the results of any referrals or tests you're waiting for.

We won't ask your doctor:

- for information about any negative tests for HIV, hepatitis B or C, or any sexually-transmitted diseases unless there could be long term effects on your health
- about any predictive genetic test results unless this application, together with any existing cover, will total over £500,000 of life insurance. If your cover is over this limit, we only need to know about predictive tests for Huntington's disease. You can tell us about any negative predictive test results, because it may help your application.

You can find two copies of the Aviva Access to Medical Reports Declaration in Section 22.

Section 18 - Financial crime

To verify your identity and prevent financial crime, your information may be used by any company within the Aviva group. It may also be shared with third parties who provide services to us, and any other organisations, where required to by law and regulation.

We may record any searches carried out. These, and any suspicion of financial crime, may be used to help other companies with verification and identification. The search isn't a credit check and your credit rating shouldn't be affected.

Section 19 - Residency Criteria

Please read this section carefully as it tells you the residency criteria that you need to fulfil in order to apply for the policy.

At the time you complete the application, both you and the life covered must:

- 1. be in the UK, the Channel Islands, the Isle of Man or Gibraltar, with a legal right to live in that jurisdiction, and
- 2. consider your main home as being in the UK, the Channel Islands, the Isle of Man or Gibraltar and have no current intention of moving anywhere else permanently.

You need to tell us if you move outside of the UK, the Channel Islands, Isle of Man or Gibraltar and your main residence is in another territory. Laws in the territory you become resident in may affect your ability to continue to benefit fully from the features of your policy. We may need to change, reduce or remove any of your policy terms. We'll give you details once you've told us. You should seek your own independent advice to consider your options if you move to another territory.

Regardless of what is set out elsewhere in these terms we will not be obliged to exercise any of our rights and/or comply with any of our obligations under this policy, if to do so would cause, or be reasonably likely to cause, us to breach any law or regulation in any territory.

Section 20 – Declaration to Aviva Life & Pensions UK Limited ('Aviva')

Policy numbers:

1.	2.	3.
4.	4.	6.

You only need to complete the declaration if you're using this form as an application form.

- If you're a life covered and a policyholder Read Part 1 and Part 2 of the declaration then sign, date and return it to us.
- If you're a life covered only Read Part 1 of the declaration then sign, date and return it to us. Not applicable for Income Protection+.
- If you're a policyholder only Read Part 3 of the declaration (over the page) then sign, date and return it to us. Not applicable for Income Protection+.

Part 1 - If you're a life covered please read this section.

I confirm:

- The answers I've provided about my health and lifestyle are truthful, accurate and complete.
- I am aware that if any of the information I have provided is not truthful, accurate or complete, and this might have reasonably affected their decision to provide cover, Aviva may amend or cancel the policy, may reduce the amount payable in the event of a claim, or may not pay a claim.
- I will check my answers to the health and lifestyle questions in the personal details confirmation form sent to me, and will let Aviva know within 14 days if anything is incorrect. If I do not receive this document within 10 days then I will contact Aviva so that they can send me another one.
- I will let Aviva know if any of my answers to the health and lifestyle questions change before they confirm when cover will start. I am aware that any changes may result in alterations to the cover, premium or benefits offered.
- I have read the important information about how medical information can be obtained from my doctor, either for the purposes of assessing my application, or for audit purposes, and I agree to give my written consent to such information being obtained, if required.
- I understand that Aviva may need to seek medical information in the event of a claim and I also agree to provide my authority for this.
- I give my authority for Aviva, and any company within the Aviva group, to seek relevant information from other insurers if I have applied, or am currently applying, for a policy with them.
- I have read the Data protection section, which explains how my personal data will be held and used, and am happy to continue with this application.
- I am currently living in the UK, Channel Islands, Isle of Man or Gibraltar and meet the residency criteria as confirmed in Section 19.

Part 2 – If you're both a policyholder and a life covered, please read this section (in addition to Part 1 above). I confirm:

- I am aware of the importance of reading the Policy Conditions and Policy Summary for the policy or policies I am applying for and that these documents, together with my Policy Schedule, the personal details confirmation, this declaration and any information given in the application process, will apply to my policy.
- I understand that the Policy Conditions are written subject to the laws of England.
- I am currently living in the UK, Channel Islands, Isle of Man or Gibraltar and meet the residency criteria as confirmed in Section 19.
- I have read the Financial crime section and understand Aviva, or a company within the Aviva group of companies, may need to verify my identity and address using the services of a third party company.
- I understand that it may be necessary to assess my application and that cover will not start until Aviva has accepted my application, received a Direct Debit mandate and confirmed when cover will start.

	First life covered
Name	
Signature	
Date	D D M M Y Y Y Y

	Second life covered (if any)
Name	
Signature	
Date	D D M M Y Y Y Y



Section 20 – Declaration to Aviva Life & Pensions UK Limited ('Aviva') continued

Part 3 – If you're a policyholder only please read this section.

I confirm:

- I am aware of the importance of reading the Policy Conditions and Policy Summary for the policy or policies I am applying for and that these documents, together with my Policy Schedule, the Personal details confirmation, this declaration and any information given in the application process will apply to my policy.
- I understand that the Policy Conditions are written subject to the laws of England.
- I am currently living in the UK, Channel Islands, Isle of Man or Gibraltar and meet the residency criteria as confirmed in Section 19.
- I have read the Financial crime section and understand Aviva, or a company within the Aviva group of companies, may need to verify my identity and address using the services of a third party company.
- I have read the Data protection section, which explains how my personal data will be held and used, and am happy to continue with this application.
- I understand it may be necessary to assess my application and that cover will not start until Aviva has accepted my application, received a
 Direct Debit mandate and confirmed when cover will start.
- I understand cover is provided on the basis that the answers provided by the life or lives covered are truthful, accurate and complete.
- I am aware that if any of the information the life or lives covered have provided is not truthful, accurate or complete, and this might have reasonably affected their decision to provide cover, Aviva may amend or cancel the policy, may reduce the amount payable in the event of a claim, or may not pay a claim.

If the policyholder is an individual, please sign below.

First policyholder	Second policyholder (if any)
Name	Name
Signature	Signature
Date D M M Y Y Y Y	Date D D M M Y Y Y
Third policyholder (Trustee applications only)	Forth policyholder (if any)
Name	Name
Signature	Signature
Date D M M Y Y Y Y	Date D D M M Y Y Y Y
If you're applying as trustees of an existing trust, please state the na	nme and date of that trust.
Name of trust	Date of trust
If there are more than four trustees then please use a separate piece of pap The following statement should be included 'Continuation of application	

Trust Registration Trusts may need to be registered with HMRC. If this application is being made by the trustees of a trust that has been registered, or needs to be registered, then Aviva will need to see evidence of the registration before proceeding with the application. Registration is the trustee's responsibility. If the trust does not need to be registered then we will need written confirmation of this before proceeding with the application.

You can find more information about the Trust Registration Service on the **Government website**. If you're unsure about what you need to do, you should speak to your financial adviser.

Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Firm Reference Number 185896. Member of the Association of British Insurers.

aviva.co.uk

Aviva Life & Pensions UK Limited. Registered in England No 3253947. Aviva, Wellington Row, York, YO90 1WR. Authorised by the Prudential



Confidential financial questionnaire

IMPORTANT: You must answer all questions fully, truthfully and accurately. Failure to do so may result in your policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim.

Section 21 - Financial information section

Only fill out this section if you need to give us financial information. The financial information we require depends on the cover amount(s) you provided in Section 12 (Questions 2 & 4):

Up to £1,500,000 life insurance

Up to £750,000

critical illness and/or employee significant illness cover

£1,500,001 to £2,500,000 life insurance £750,001 to £1,000,000 critical illness and/or employee significant illness cover

>£2,500,000 life insurance

>£1,000,000 critical illness and/or employee significant illness cover

No financial information is routinely required.

For housepersons and non-earners (eg student, retired, unemployed), we'll need our full financial questionnaire if the overall cover exceeds £750,000 life insurance or £375,000 critical illness and/or employee significant illness cover.

Please complete the short financial questionnaire that follows.

Please complete our full financial questionnaire - which can be downloaded from: http://www.aviva-for-advisers.co.uk/adviser/site/public/contact-us/protection

(We will consider a copy of the fact find instead, for overall cover up to £3m life insurance and £1.5m critical illness and/or employee significant illness cover)

Where the total cover with Aviva and/or Friends Life exceeds £4m life insurance or £2m critical illness and/or employee significant illness cover

Full financial questionnaire and appropriate supporting evidence:

- Copy of P60 (or equivalent) if personal/family cover.
- Loan offer letters if related to new loans, or latest statements for existing loans.
- Solicitor or accountant's letter confirming potential liability and how it has been calculated if cover is IHT related. (But let us know if this is not readily available.)

Are you able to provide this information now? Yes No	
If no , please either post the short or full financial questionnaire to Aviva,	
PO Box 520, Norwich, NR1 3WG or e-mail it to protection@aviva.com, in which case please add application number:	

Section 21 – Short financial questionnaire

Please complete this section and the questions & declaration(s) that follow.

Reason for the application(s)
(complete for all that apply)

If you answer "yes" to any of the questions asked in this short questionnaire, then you will also need to complete our full financial questionnaire.

First life covered

Second life covered (if any)

Personal or Family

What is the gross annual earned income for tax purposes for the last 12 months (excluding unearned income such as investment income)?

Is the overall amount of personal cover more than the earned income in the last 12 months x multiple for age? (See help box *)

(If less than £15,000 please complete our full financial questionnaire)

(If less than £15,000 please complete our full financial questionnaire)

Yes	No
-----	----

—]	
Yes	No

rivate residential Ioan

What is the amount of the loan?

Nos No

rı	va	τe	res	ıaeı	ntia	เเด	an

Will the amount of cover or expiry date exceed the loan amount in the life covered's name, or repayment date?

Section 21 – Short financial questionnaire *continued*

If you answer "yes" to any of the questions asked in this short questionnaire, then you will also need to complete our full financial questionnaire.		First life covered	Second life covered (if any)
	What is the amount of buy to let portfolio liabilities?	£	£
Buy To Let	Will the amount of cover or expiry date exceed the loan amount in the life covered's name, or repayment date?	Yes No	Yes No
	What is the current IHT liability, taking into account any reliefs that are available?	£	£
IHT	Will the amount of cover exceed the liability or could the proceeds of this policy become payable before the liability arises?	Yes No	Yes No
	What is the amount of the gift?	£	£
Gift related IHT	At any time will the amount of cover exceed the liability?	Yes No	Yes No
Any other reason?		Complete our full financial	Complete our full financial

*Help box: Multiples of earned income for age & benefit

These multiples are the maximum for this short questionnaire. Higher multiples may be available but you'll need to complete the full financial questionnaire.

Age range	Multiple of earned income for life insurance	Multiple of earned income for critical illness and/or employee significant illness cover
Up to 35	27	10
36-45	21	8
46-55	15	6
56-65	9	4
66 up	6	n/a

Section 21 - Short financial questionnaire continued

Declaration & signatures (To be completed if this form is sent to us after the application is submitted).

IMPORTANT: You must answer all questions fully, truthfully and accurately. Failure to do so may result in your policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim.

Declaration: All the information on this questionnaire, and all other declarations relating to it, is truthful, accurate and complete.

Additional declaration by each policyholder wishing to insure the life of another person - I agree that this questionnaire, and all other declarations relating to it, will form the basis of the contract with Aviva.

Signature o	of first life covered	Signature of s	second life covered (if any)	
Name		Name		
Signature		Signature		
Date	D D M M Y Y Y Y	Date	D D M M Y Y Y Y	
	Additional signature required if the policyholder is not the life		Details of person signing	
covered, or the policyh	the life covered is not an authorised signatory for older	as policyhold	er	
Name		Name		
Signature		Signature		
2.0		8		

IMPORTANT: Before going any further, please ensure you have answered all questions in Section 21 fully, truthfully and accurately. Failure to do so may result in your policy being amended or cancelled, may reduce the amount payable in the event of a claim, or may result in the non-payment of a claim.

Aviva Life & Pensions UK Limited. Registered in England No 3253947. Aviva, Wellington Row, York, Y090 1WR. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Firm Reference Number 185896.

Member of the Association of British Insurers.



FOR FINANCIAL ADVISER USE ONLY											
Application reference	В	А	Р								

Authority for Aviva to approach your doctor to obtain medical information in connection with your application. What you need to do Please read the following information (in particular, Your rights under the Access to Medical Reports Act 1988 section on the back of this form before signing as it contains details of your rights and what information we will and will not request. You should complete sections 1 and 2 of this form and send back to us as quickly as possible to ensure we can make a decision on your application. Please return the form to: The Chief Medical Officer Aviva PO Box 520 Norwich

Section 1 – Your do	etails	
Your full name		
Your date of birth	D D M M Y Y Y	

Section 2 - Declaration

I confirm that:

NR1 3WG

- I've read the contents of this consent form, including **Your rights under the Access to Medical Reports Act 1988** section. I know what information Aviva needs, and why.
- I give my consent to Aviva seeking (i) a medical report from any doctor I've consulted under AMRA and/or (ii) any other information which is relevant to the assessment of my application.
- I give my consent to any doctor I've consulted to release and provide to Aviva any information concerning my physical and/or mental health which Aviva considers is relevant to the assessment of my application. Aviva will use this form as proof that I've given them my consent to request other relevant information from my doctor.
- My consent is valid for 12 months from the data of this consent form, or until the assessment of my application has been completed.

Please confirm whether you v	vant to see the report before it is sent to us.
Yes I want to see the report	
No I don't want to see the report	t
Signature	
Today's date D D M M V	YYYY



continued

Your rights under the Access to Medical Reports Act 1988:

Before we can ask a doctor to give us a medical report, you need to give your consent under the Access to Medical Reports Act 1988 (or if you live in Northern Ireland or the Isle of Man, the Access to Personal Files and Medical Reports (Northern Ireland) Order 1991 and the Isle of Man Access to Health Records and Reports Act 1993 respectively) (collectively referred to as "AMRA").

This is specific legislation which allows insurers, like Aviva, to obtain a medical report with your consent.

We may need to ask for additional information (such as specialist letters or test results) from your doctor to give us the information we need to fully assess the application.

Please be assured that we'll only ask for, and take into account, the medical information that we need to in relation to your application. We respect the confidentiality and privacy of your information and will ensure that your medical information isn't kept for longer than is necessary and is safe in our hands. We may also need to send it to other third parties, such as reinsurers, to help assess your application.

Your rights under this Act are as follows:

- You can change your mind at any time before your doctor sends
 the medical report to us. Just contact the team on 0800 2851 098/
 +44 1603 603 479 or your doctor directly. However, if you do
 withhold/withdraw your consent, we may not be able to go ahead
 with your application. Where your policy has already been set up,
 withholding/withdrawing your consent may result in your policy
 being cancelled and premiums refunded.
- You can ask to see the report before your doctor sends it to us.
 If this is the case, we'll tell the doctor you wish to see the report.
 Your doctor will keep the report for 21 days so you can arrange to see it. If you've not made arrangements to see the report within this time, your doctor will send it to us, unless you withdraw consent for us to access the report.
- If you choose not to see the report at this stage, you may ask the
 doctor for a copy within six months of it being sent to us. If you
 ask to see a copy of the report at a later date, you can speak to
 your doctor, or ask us. If you ask us, we may need to consult with
 your doctor before providing a copy of the report.
- If you think any part of the report isn't correct or is misleading, you may ask the doctor to amend it. If your doctor refuses to make the amendments, you may ask them to attach a statement outlining your views, which will then accompany the report. Or, you can withdraw your consent and ask your doctor not to send your medical report to us.
- In some circumstances the doctor may decide, in the interests of your health, or to respect the interests of other persons, that you should not see all or part of the medical report. The doctor will tell you of this and you will have the right to see any remaining part of the report. If the doctor decides that you should not see any of the report, it may be that they will not give it to us without your consent.

Detail about the type of information that will be provided in the GP's medical report:

Our preference is to request an electronic report using secure software. Electronic reports are more comprehensive and can be requested and returned to us more quickly. We would request a manual (paper) report if your GP doesn't have the software to produce an electronic report.

For electronic reports:

The medical report your doctor completes will contain the following, where applicable:

- Details of major conditions which impact on your long-term health, for example:
 - Malignancy (cancer), cardiovascular (heart) disease and diabetes.
 - Neurological conditions, such as Multiple Sclerosis or Alzheimer's Disease.
 - Suicidal thoughts or attempts at suicide.
 - Conditions related to drug or alcohol misuse or smoking.
- Details of referrals from the last 10 years, for example a referral to a specialist at a hospital.
- Details of relevant medical consultations you have had over the last 10 years. (Information from consultations not considered relevant to your application, for example details regarding uncomplicated pregnancy, or minor conditions such as acne or chicken pox, will not be included in the report).
- Details of investigations such as biopsies, blood tests, electrocardiograms (heart tests), urinalyses (tests on urine), x-rays or other investigations from the last 10 years.
- Copies of any hospital letters from the last 5 years.
- Medication prescribed within the last 5 years.
- Details of blood pressure, cholesterol and height/weight recordings in the last 3 years.
- Any history of disease among your parents or brothers or sisters that you have told your doctor about.

For manual reports:

The medical report your doctor fills in asks about the following:

- Your current health including any care, medication or treatment you are currently receiving.
- The results of referrals or tests you are waiting for.
- Any time off work in the last three years.
- Your past health including details of any relevant illness, trauma, or referrals for specialist advice or treatment, hospital admissions, consultations with your doctor or any other medical adviser, therapist or counsellor, in particular if you have a history of:
 - malignancy (cancer), cardiovascular (heart) disease, diabetes, and degenerative (gradually worsening) diseases;



continued

- musculoskeletal disease or injury, for example, arthritis, rheumatism, back problems or any other disorder of the joints or muscles;
- anxiety, depression, neurosis (such as phobias, obsessions and so on), psychosis (a mental disorder where you lose contact with reality), stress or fatigue;
- suicidal thoughts or attempts at suicide; or conditions related to drug or alcohol misuse or smoking or chewing tobacco
- Details of any biopsies, blood tests, electrocardiograms (heart tests), height, weight if measured in the last two years, urinalyses (tests on urine), x-rays or other investigations.
- Any blood pressure readings in the last three years or
- Any history of disease among your parents or brothers or sisters that you have told your doctor about.

In both reports we will not ask your doctor to reveal information about:

- Negative tests for HIV, hepatitis B or C;
- Any sexually-transmitted diseases unless there could be long-term effects on your health.

 Any predictive genetic test results (except genetic tests for Huntington's disease, but only when the total amount of your life cover is more than £500,000.)

If this information is included, we'll disregard it. If your doctor does include reference to other unfavourable predictive genetic test results, we will not take these into account when assessing your application or considering a claim.

If your doctor includes reference to favourable genetic test results, we can take these into account if they show that you haven't inherited a condition your family suffers from.

If you have any questions about your rights under the Act or the process of getting, assessing or storing medical information, please write to:

Chief Medical Underwriter, Aviva, Wellington Row, York, YO90 1WR.

The information you and your doctor provide about your health may result in us:

- Setting premiums at standard rates
- Increasing premiums above standard rates,
- Applying exclusions, or
- Refusing to provide insurance or, where insurance has already been provided, cancelling your policy.







	continued
FOR FINANCIAL ADVISER U	JSE ONLY
Application reference E	B A P
Authority for Aviva to app	proach your doctor to obtain medical information in connection with your application.
What you need to do	
	information (in particular, Your rights under the Access to Medical Reports Act 1988 section on the back of this contains details of your rights and what information we will and will not request.
You should complete section application.	ons 1 and 2 of this form and send back to us as quickly as possible to ensure we can make a decision on your
Please return the form to:	
The Chief Medical Officer	
Aviva	
PO Box 520 Norwich	
NR1 3WG	
Section 1 – Your deta	ails
Your full name	
Your date of birth	
Tour date of birtin	
Section 2 – Declaration	on
I confirm that:	
 I've read the contents of information Aviva needs 	of this consent form, including Your rights under the Access to Medical Reports Act 1988 section. I know what ls, and why.
I give my consent to Avir relevant to the assessment	riva seeking (i) a medical report from any doctor I've consulted under AMRA and/or (ii) any other information which is nent of my application.
which Aviva considers is	by doctor I've consulted to release and provide to Aviva any information concerning my physical and/or mental healt is relevant to the assessment of my application. Aviva will use this form as proof that I've given them my consent to information from my doctor.
• My consent is valid for 1	12 months from the data of this consent form, or until the assessment of my application has been completed.
Please confirm whether y	you want to see the report before it is sent to us.
Yes I want to see the report	
No I don't want to see the re	report
Signature	
Today's date D D M	MYYYY



continued

Your rights under the Access to Medical Reports Act 1988:

Before we can ask a doctor to give us a medical report, you need to give your consent under the Access to Medical Reports Act 1988 (or if you live in Northern Ireland or the Isle of Man, the Access to Personal Files and Medical Reports (Northern Ireland) Order 1991 and the Isle of Man Access to Health Records and Reports Act 1993 respectively) (collectively referred to as "AMRA").

This is specific legislation which allows insurers, like Aviva, to obtain a medical report with your consent.

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Please be assured that we'll only ask for, and take into account, the medical information that we need to in relation to your application. We respect the confidentiality and privacy of your information and will ensure that your medical information isn't kept for longer than is necessary and is safe in our hands. We may also need to send it to other third parties, such as reinsurers, to help assess your application.

Your rights under this Act are as follows:

- You can change your mind at any time before your doctor sends
 the medical report to us. Just contact the team on 0800 2851 098/
 +44 1603 603 479 or your doctor directly. However, if you do
 withhold/withdraw your consent, we may not be able to go ahead
 with your application. Where your policy has already been set up,
 withholding/withdrawing your consent may result in your policy
 being cancelled and premiums refunded.
- You can ask to see the report before your doctor sends it to us.
 If this is the case, we'll tell the doctor you wish to see the report.
 Your doctor will keep the report for 21 days so you can arrange to see it. If you've not made arrangements to see the report within this time, your doctor will send it to us, unless you withdraw consent for us to access the report.
- If you choose not to see the report at this stage, you may ask the
 doctor for a copy within six months of it being sent to us. If you
 ask to see a copy of the report at a later date, you can speak to
 your doctor, or ask us. If you ask us, we may need to consult with
 your doctor before providing a copy of the report.
- If you think any part of the report isn't correct or is misleading, you may ask the doctor to amend it. If your doctor refuses to make the amendments, you may ask them to attach a statement outlining your views, which will then accompany the report. Or, you can withdraw your consent and ask your doctor not to send your medical report to us.
- In some circumstances the doctor may decide, in the interests of your health, or to respect the interests of other persons, that you should not see all or part of the medical report. The doctor will tell you of this and you will have the right to see any remaining part of the report. If the doctor decides that you should not see any of the report, it may be that they will not give it to us without your consent.

Detail about the type of information that will be provided in the GP's medical report:

Our preference is to request an electronic report using secure software. Electronic reports are more comprehensive and can be requested and returned to us more quickly. We would request a manual (paper) report if your GP doesn't have the software to produce an electronic report.

For electronic reports:

The medical report your doctor completes will contain the following, where applicable:

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 - Neurological conditions, such as Multiple Sclerosis or Alzheimer's Disease.
 - Suicidal thoughts or attempts at suicide.
 - Conditions related to drug or alcohol misuse or smoking.
- Details of referrals from the last 10 years, for example a referral to a specialist at a hospital.
- Details of relevant medical consultations you have had over the last 10 years. (Information from consultations not considered relevant to your application, for example details regarding uncomplicated pregnancy, or minor conditions such as acne or chicken pox, will not be included in the report).
- Details of investigations such as biopsies, blood tests, electrocardiograms (heart tests), urinalyses (tests on urine), x-rays or other investigations from the last 10 years.
- Copies of any hospital letters from the last 5 years.
- Medication prescribed within the last 5 years.
- Details of blood pressure, cholesterol and height/weight recordings in the last 3 years.
- Any history of disease among your parents or brothers or sisters that you have told your doctor about.

For manual reports:

The medical report your doctor fills in asks about the following:

- Your current health including any care, medication or treatment you are currently receiving.
- The results of referrals or tests you are waiting for.
- Any time off work in the last three years.
- Your past health including details of any relevant illness, trauma, or referrals for specialist advice or treatment, hospital admissions, consultations with your doctor or any other medical adviser, therapist or counsellor, in particular if you have a history of:
 - malignancy (cancer), cardiovascular (heart) disease, diabetes, and degenerative (gradually worsening) diseases;



continued

- musculoskeletal disease or injury, for example, arthritis, rheumatism, back problems or any other disorder of the joints or muscles;
- anxiety, depression, neurosis (such as phobias, obsessions and so on), psychosis (a mental disorder where you lose contact with reality), stress or fatigue;
- suicidal thoughts or attempts at suicide; or conditions related to drug or alcohol misuse or smoking or chewing tobacco
- Details of any biopsies, blood tests, electrocardiograms (heart tests), height, weight if measured in the last two years, urinalyses (tests on urine), x-rays or other investigations.
- Any blood pressure readings in the last three years or
- Any history of disease among your parents or brothers or sisters that you have told your doctor about.

In both reports we will not ask your doctor to reveal information about:

- Negative tests for HIV, hepatitis B or C;
- Any sexually-transmitted diseases unless there could be long-term effects on your health.

 Any predictive genetic test results (except genetic tests for Huntington's disease, but only when the total amount of your life cover is more than £500,000.)

If this information is included, we'll disregard it. If your doctor does include reference to other unfavourable predictive genetic test results, we will not take these into account when assessing your application or considering a claim.

If your doctor includes reference to favourable genetic test results, we can take these into account if they show that you haven't inherited a condition your family suffers from.

If you have any questions about your rights under the Act or the process of getting, assessing or storing medical information, please write to:

Chief Medical Underwriter, Aviva, Wellington Row, York, YO90 1WR.

The information you and your doctor provide about your health may result in us:

- Setting premiums at standard rates
- Increasing premiums above standard rates,
- Applying exclusions, or
- Refusing to provide insurance or, where insurance has already been provided, cancelling your policy.



Section 23 (4) - Additional policyholder details

Third policyholder (if any) Fourth policyholder (if any) Trustee applications only Trustee applications only 1. Title 2. Name First name First name Middle name Middle name Last name Last name D D / M M / Y Y Y DD/MM/YYYY 3. Date of birth Home Home 4. Phone number Mobile Mobile 5. Email 6. Address Address line 1 Address line 1 Address line 2 Address line 2 Town/City Town/City County County Postcode Postcode Third Fourth policyholder policyholder 7. What is the policyholder's relationship Spouse to the first life covered? Civil partner Live in partner Co-mortgagee Lender/Guarantor (Personal Loan Protection) Spouse 8. What is the policyholder's relationship to the second Civil partner life covered? Live in partner Co-mortgagee Lender/Guarantor (Personal Loan Protection) 9. Policy reference (These are the references you gave each policy in Section 3)



Section 23 (7) – Additional health questionnaire

Only complete this section if you've more conditions to tell us about, as per the notes in section 7.

Please print extra copies of section 23 (7) if required.

	First life covered Second life covered		e covered
1. In Section 6, which question did you answer yes to?			
2. Condition			
3. Are you currently taking or have you been advised to take any medication for this condition?	Yes No If yes, please provide details of the medication:	Yes No	
4. Does this condition restrict you from carrying out any routine daily activities?	Yes No If yes, please provide details of the restrictions:	Yes No	
		First life covered	Second life covered
5. When did you last take any time off due to this condition?	Currently off work Within the last three months Between three months and a year ago More than a year ago No time off work		
6. If you have taken time off, how many days condition in the last two years?	Days	Days	
7. When did you last experience any symptoms of this condition?	Currently experiencing symptoms Within the last six months More than six months ago, but within the last year More than one year ago Never experienced symptoms		



Section 23 (7) – Additional health questionnaire continued

	First life covered	life covered Second life covered	
8. If you have experienced symptoms, please give details of the symptoms.			
		First life covered	Second life covered
9. When were you diagnosed with this condition?	No diagnosis made Within the last three months Between three months and a year ago More than a year ago		
	First life covered	Second life o	covered
10. Are you under any form of follow up or awaiting investigations or referral for this condition?	If yes, please provide full details including whe seen, and if applicable, when and where you v up and the type of investigations awaited:	en and where you were fir	
11. Is there any further information you would like to provide regarding this condition?	If yes, please provide the further information h		No

If you have any more conditions please complete them on extra printed copies of section 23 (7). Once you've completed your additional conditions, please go to section 8 to carry on with the application. You can click HERE to take you there if completing electronically.



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