

# Trustee Investment Plan

Ad hoc withdrawals

For policies started after 6th June 2011



This form should be completed by the scheme administrator and signed by the Trustees.

## 1. Payment details

Scheme name

Scheme number

Policy number

Payments must be made to the Trustee's bank account previously advised unless otherwise stated below

Name and address of bank  
(including postcode)

Name of account to be credited

Account number

Bank sort code

Amount to be withdrawn  £

If no fund selection is made, cancellation of units will be proportionate between all investment funds in which units have been allocated. We will cancel newer units in a fund before older ones.



### 3. Declaration

We hereby instruct you to proceed in accordance with the instructions shown.

We understand that payment by Aviva as instructed will discharge all companies in the Aviva Group from their obligation to make any further payments in respect of the amount withdrawn specified above. Any payment does not discharge Aviva or any company in the Aviva Group for any act/error in dealing with the plan.

Signature

print name
------------

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Signature

print name
------------

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Signature

print name
------------

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

If there are more than three individual trustees, please continue on a separate sheet of paper, or overleaf.

If at the time of cancellation difficult market conditions exist when assets in a fund are not readily saleable, cancellation of units may be delayed. The delay may be up to one month for most funds or up to six months if the fund(s) you are invested in cannot be easily converted to cash. This includes a Property Fund or a fund that's fully or partly invested in the form of land or buildings. After such a delay in the cancellation of units, the unit price received will be the price applicable at the end of the deferred period.

If units are cancelled from the With-Profit Fund we may apply a market value reduction, as outlined in the policy document terms and conditions.

Sufficient units will be cancelled to cover the amount required.

| Retirement | **Investments** | Insurance | Health |

**Aviva Life & Pensions UK Limited.**

Registered in England No 3253947. Aviva, Wellington Row, York, YO90 1WR.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Financial Registration Number 185896.

[aviva.co.uk](https://www.aviva.co.uk)

SP60022 11/2020 © Aviva plc

