

Agency <input type="text"/>	Agency reference <input type="text"/>	Town <input type="text"/>	Policy number <input type="text"/>
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**IMPORTANT NOTES**

1. Please complete in BLOCK LETTERS, and give a definitive answer to each question. 2. Only those areas in white blocks should be completed by the Proposer.

**Your personal details**

1. Name in full (Mr/Mrs/Miss/Ms/other title)

Postal address in full (postcode to be completed in every case)  
  
  
 Postcode

Age  Date of birth  /  /  Sex: male/female

Marital status (eg married, single, etc)  Daytime phone number (including STD code)

Main occupation/profession (including part-time, if retired please state)

Employer's business (if self-employed, please state)

2. Driving licence (Please answer this question if you are to drive any of the vehicles covered under this policy)

Type of licence currently held (eg full private car UK licence)  Date licence obtained

**Vehicle details**

If you wish to cover more than one vehicle under your policy please complete a separate application form for each vehicle.

3. Is the vehicle an import not normally sold in this country, ie a grey import?  
Yes  No

Certain imported vehicles are only acceptable if fitted with approved security. Refer to your usual insurance adviser for details.

4. Is the vehicle normally kept at the above address?  
Yes  No

If 'no' please state address (postcode must be completed in every case)  
  
  
 Postcode

5. Registration mark  6. Year of manufacture

7. Make and model of vehicle (eg Ford Escort Encore)

8. Body style (eg saloon, estate, etc)

9. Engine size cc  10. Vehicle fuel type (eg leaded, unleaded, diesel, turbo diesel)

11. Number of seats (including driver)  12. Estimated value (including any accessories)

13. Where is vehicle normally kept overnight? (garage/compound/your driveway/private land/carport/or elsewhere)

14. Are you the owner of the above vehicle and is it registered in your name?  
Yes  No

If 'no' give reason for it being insured in your name and state the name of the owner(s)

15. Have any changes been made to the maker's specification other than being adapted solely to cater for any physical disability?  
Yes  No

If 'yes' give details below

16. Has one of our accepted vehicle security devices been fitted to the vehicle?  
Yes  No

If 'yes' please attach a copy of the Vehicle Security Installation Board (VSIB) fitting certificate. Please note that fitting is compulsory for a limited number of high theft risk vehicles. Refer to your usual insurance adviser for details.

**Use**

- Social, domestic and pleasure use
- Social, domestic, pleasure and commuting
- Standard use

**Private individual** Use for social domestic and pleasure purposes and use by the policyholder or the policyholder's spouse/domestic partner in person in connection with his/her business.

**Firm/company** Use for social, domestic and pleasure purposes and use for the policyholder's business.

17. If you have selected Standard use above, will the vehicle be used for:

a. professional driving tuition? YES  NO

b. carriage of goods for hire or reward? YES  NO

c. motor trade purposes? YES  NO

d. the business purposes of the policyholder or the policyholder's spouse/domestic partner by any other drivers? (Available for private individuals only) YES  NO

18. Select the appropriate driving restriction you wish to apply to your vehicle Notes 1. Open driving is not permitted for proposers under 25 or for certain vehicles (or within Ireland).

**Private individuals**

Yourself only

Yourself and your spouse/domestic partner

Yourself and one named driver

Yourself and up to 4 named drivers

Yourself and named drivers (no limit)

Open driving any drivers

Open driving no drivers under 25

(Any driver 25 or under will be restricted to Third Party only cover. Open driving is not allowable in Northern Ireland)

**Firms/companies**

One named driver

Two named drivers

Up to 4 named drivers

Named drivers (no limit)

Open driving no driver under 25

Open driving any drivers

(Open driving is not allowable in Northern Ireland)

**Cover**

19. Tick as required (only comprehensive and comprehensive gold in Northern Ireland)

Comprehensive

Third Party Fire & Theft

Third Party Only

Optional extras, tick as required:

Enhanced

Gold

Courtesy Car

20. Voluntary Excess applicable to all own damage (excluding glass) and theft claims. Available only to proposers aged 25 or over with Comprehensive cover. Tick one of the boxes if you wish to increase the standard policy excess.

£150

£200

£400

£650

£900

\* Note: Our policy contains a standard excess (applicable to all own damage claims excluding glass, and is increased for young drivers and certain cars). The above voluntary excesses apply in addition to any standard policy excesses. Please ask your insurance advisor for details.

21. Mileage option – Comprehensive and Comprehensive Gold risks only.

Please indicate your current annual mileage.

22. What is the exact mileage reading shown on the speedometer of the above vehicle?

**No claims discount (NCD)**

23. Are you, or have you been, insured in your own name in respect of any motor vehicle (apart from any Cover Note issued with this application)?

Yes

No

If 'yes', indicate the previous insurer and the number of years NCD to which you are entitled. Please attach previous insurers Renewal Notice or other proof.

24. Do you require no claim discount protection? This is applicable to proposers aged 25 or over or firms with 4 or 5 years no claim discount confirmed by the previous insurer (and which has not been earned through use of a company car for individual proposers). Please tick.

Yes

No

**Additional drivers**

25. Please provide the following details for drivers other than the proposer:

Name in full (Mr/Mrs/Miss/Ms/other title)





Age





Date of birth





Sex: male/female





Relationship to proposer

(eg spouse/domestic partner/brother/sister/parent/son/daughter/employee or employer of proposer/family/business partner/other please state)





Main occupation/profession (including part-time, if retired please state)





If employed, state employer's business





Driving licence details – please state the type of licence currently held (eg full private car UK licence)





Date licence obtained





26. If any of the above drivers are under 25 years old, please advise if they own another car which is insured separately.

Yes

No

If 'yes' state the name of the insurer

27. How many cars are owned or used by you and members of your household, including company cars?

**Please complete the following information for ALL drivers AND the Proposer (whether the Proposer is a driver or not)**

28. Please state the usage of the vehicle by each individual driver (please refer to usage definitions over leaf)

Please put name of driver in the relevant box

**Main:** The driver that uses the vehicle more than any other driver

**Frequent:** The driver (or drivers) that drives the vehicle once or more a week on average

**Infrequent:** The driver (or drivers) that drives the vehicle less than once a week on average

**Excluded:** The driver is excluded from driving the vehicle

**29. Medical conditions**

Do you or any of the drivers have (or have a history of) defective vision or hearing (not corrected by glasses or hearing aid), diabetes, or any disease or physical or mental infirmity, or fits of any kind? Please give full details. If none state none.

  
  


Has the condition(s) mentioned above been advised to the DVLA and have they agreed to the issue of a licence?

Yes  No

If 'no' please state name of driver and give reason below

  


You are reminded that you are required by law to inform Drivers Medical Branch, DVLA, Swansea SA99 1AT, at once, if you have a disability (including any physical or mental condition) which is or may become likely to affect your fitness as a driver.

If the DVLA has restricted your licence to a suitably modified vehicle, have the appropriate modifications been carried out?

Yes  No

**30. Loss History**

Have you or any of the drivers had an accident or suffered damage, fire or theft losses involving a motor vehicle in the past three years?

Yes  No

If 'yes' please give full details below

(Space has been provided for two losses. If there have been more incidents please continue on another piece of paper.)

Name of driver

1	2
---	---

Date of incident (day/month/year)

1	2
---	---

Type of incident (ie accident/theft)

1	2
---	---

Amount of claim

1	2
---	---

Was the driver judged to be at fault?

1	2
---	---

*Note:* All incidents should be disclosed whether or not a claim was submitted to the insurer concerned.

**31. Convictions**

Have you or any of the drivers incurred any driving convictions, cautions or fixed penalties in the past five years? (You should also disclose any pending prosecution or police enquiry.)

Yes  No

If 'yes' please give full details below

(Space has been provided for two convictions. If there have been more convictions please continue on another piece of paper.)

Name of driver

1	2
---	---

Conviction details/code (eg speeding/drink driving)

1	2
---	---

Date of conviction (day/month/year)

1	2
---	---

Points and/or fine incurred (if applicable)

1	2
---	---

Period of disqualification (if applicable)

1	2
---	---

Alcohol measurement type (if applicable)

1	2
---	---

(blood/urine/breath)

Alcohol reading (if applicable)

1	2
---	---

32. Have you or any of the drivers ever had their licence revoked or had any restrictions imposed?

Yes  No

If 'yes' please state which driver and the reason

  


**33. Non-motoring offences**

Have you or any of the drivers been convicted during the past five years of any offence relating to fraud, robbery, theft or handling stolen goods? (You should also disclose any pending prosecution or police enquiry.)

Yes  No

If 'yes' please give full details below

Name of driver

Details of offence

Date of conviction (month/year)

34. Have you or any of the drivers ever had a previous policy cancelled, declined or refused renewal by another insurer?

Yes  No

If 'yes' please state name and give full reason below

35. Do you have any other motor or household policies with Aviva?

Yes  No

If 'yes' please give full details below

Policy number(s)

  


Type of policy (household, etc)

## Direct debiting instruction

for direct payment from a bank/building society account

## Instruction to your bank/building society to pay by direct debits

Please fill in the form and send to:  
Aviva, PO Box 6, Norwich NR1 3NS.

Full name and postal address of bank/building society

The Manager Bank/building society

Address  
  
  
  
  
 Postcode

Name(s) of account holder(s)

Bank/building society account number

Branch sort code  
  -   -

Bank/building societies do not accept direct debit instructions from some types of account.



Originator's identification number  
9 4 0 6 7 3

Reference Number

### Your instruction to the bank/building society

Please pay Aviva Insurance Limited direct debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Aviva Insurance Limited, and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

This is not part of the instruction to your bank/building society

### Full name and postal address of policyholder

Name

Address  
  
  
  
  
 Postcode

Choice of payment date (1st to 28th)

Cut here and retain

### Monthly premium payment notes

This section to be retained by the payer.

#### If you elect to pay monthly premiums:

- They are due on the same day of each month.
- The first two monthly premiums/administration fees are payable by cheque to Aviva at the commencement of the insurance. The cheque should accompany this application form. This amount is non-refundable.
- The remaining 10 monthly premiums/administration fees will be payable by Direct Debit commencing in month 2 and ending in month 11.
- At renewal, 12 monthly premiums/administration fees are payable by Direct Debit commencing in month one and ending in month 12.
- Once your insurance cover commences and collection of the first premium becomes due, any delay will result in this and further premiums due being collected as one amount. Subsequent premiums will be collected as they fall due.
- Failure to make any payment on the day it falls due may result in all benefits under the policy ceasing.

You will be provided with one month's insurance for each monthly premium paid. Please complete the direct debiting instruction above, and note that a monthly administration fee is payable for this facility.

## Important Notice - Information and changes we need to know about

You must take reasonable care to provide complete and accurate answers to the questions we ask when you take out, make changes to, and renew your policy. Please read any assumptions carefully and confirm if they apply to your circumstances.

Please tell us immediately if any of the information provided by you changes after you purchase your policy, or if there are any changes to the information set out in the certificate of motor insurance, or on your schedule at your renewal. You must also tell us immediately about the following changes:

- a change to the people insured, or to be insured
- motoring convictions (driving licence endorsements, fixed penalties or pending prosecutions for any motoring offences) for any of the people insured, or to be insured
- criminal convictions for any of the people insured, or to be insured
- a change of vehicle
- any vehicle modifications
- any change affecting ownership of the vehicle
- any change in the way that the vehicle is used.

If you are in any doubt, please contact your insurance adviser.

When we are notified of a change, we will tell your insurance adviser if this affects your policy, for example whether we are able to accept the change and if so, whether the change will result in revised terms and/or premium being applied to your policy.

If the information provided by you is not complete and accurate:-

- We may cancel your policy and refuse to pay any claim, or
- We may not pay any claim in full, or
- We may revise the premium and/or change the compulsory excess, or
- the extent of the cover may be affected.

It is an offence under the Road Traffic Acts to provide incomplete or inaccurate information to the questions asked in your application for the purpose of obtaining a certificate of motor insurance.

Each renewal invitation is offered using the information we have at the time it was issued. We may revise or withdraw it if, before the date your renewal takes effect, any event occurs that gives rise to a claim, even if we are notified after your renewal date.

We recommend you keep a record (including copies of letters) of all information provided to us for your future reference.

## Data Protection – Privacy Notice

Aviva Insurance Limited is the main company responsible for your Personal Information (known as the controller).

We collect and use Personal Information about you in relation to our products and services. Personal Information means any information relating to you or another living individual who is identifiable by us. The type of Personal Information we collect and use will depend on our relationship with you and may include more general information (e.g. your name, date of birth, contact details) or more sensitive information (e.g. details of your health or criminal convictions).

Some of the Personal Information we use may be provided to us by a third party. This may include information already held about you within the Aviva group, information we obtain from publicly available records, third parties and from industry databases, including fraud prevention agencies and databases.

This notice explains the most important aspects of how we use your Personal Information, but you can get more information by viewing our full privacy policy at [aviva.co.uk/privacypolicy](https://www.aviva.co.uk/privacypolicy) or requesting a copy by writing to us at: The Data Protection Team, Aviva, PO Box 7684, Pitheavlis, Perth PH2 1JR. If you are providing Personal Information about another person you should show them this notice.

We use your Personal Information for a number of purposes including providing our products and services and for fraud prevention.

We also use profiling and other data analysis to understand our customers better, e.g. what kind of content or products would be of most interest, and to predict the likelihood of certain events arising, e.g. to assess insurance risk or the likelihood of fraud.

We may carry out automated decision making to decide on what terms we can provide products and services, deal with claims and carry out fraud checks. More information about this, including your right to request that certain automated decisions we make have human involvement, can be found in the "Automated Decision Making" section of our full privacy policy.

We may process information from a credit reference agency, including a quotation search where you are offered an Aviva credit payment facility. More information about this can be found in the "Credit Reference Agencies" section of our full privacy policy.

We may use Personal Information we hold about you across the Aviva group for marketing purposes, including sending marketing communications in accordance with your preferences. If you wish to amend your marketing preferences please contact us at: [contactus@aviva.com](mailto:contactus@aviva.com) or by writing to us at: Aviva, Freepost, Mailing Exclusion Team, Unit 5, Wanlip Road Ind Est, Syston, Leicester, LE7 1PD. More information about this can be found in the "Marketing" section of our full privacy policy.

Your Personal Information may be shared with other Aviva group companies and third parties (including our suppliers such as those who provide claims services and regulatory and law enforcement bodies). We may transfer your Personal Information to countries outside of the UK but will always ensure appropriate safeguards are in place when doing so.

You have certain data rights in relation to your Personal Information, including a right to access Personal Information, a right to correct inaccurate Personal Information and a right to erase or suspend our use of your Personal Information. These rights may also include a right to transfer your Personal Information to another organisation, a right to object to our use of your Personal Information, a right to withdraw consent and a right to complain to the data protection regulator. These rights may only apply in certain circumstances and are subject to certain exemptions. You can find out more about these rights in the "Data Rights" section of our full privacy policy or by contacting us at [dataprt@aviva.com](mailto:dataprt@aviva.com)

## How your Personal Information is used and shared by insurers and databases in relation to motor insurance

The Personal Information you provide will be used by us and shared with other insurers as well as certain statutory and other authorised bodies for:

- Insurance underwriting purposes. To examine the potential risk in relation to your (and/or a third party's) prospective policy so that we can:
  - Consider whether to accept the relevant risk;
  - Make decisions about the provision and administration of insurance and related services for you (and members of your household);
  - Validate your (or any person or property likely to be involved in the policy or claim) claims history (at any time including upon application for insurance, in the event of an accident or a claim, or at a time of a mid-term adjustment or renewal).
- Management Information purposes. To analyse insurance and other markets for the purposes of:
  - Portfolio assessment;
  - Risk assessment;
  - Performance reporting;
  - Management reporting.
- Anti-fraud purposes. To detect and prevent fraudulent claims and/or activities by:
  - Sharing information about you with other organisations and public bodies including the police;
  - Tracing debtors or beneficiaries, recovering debt, managing your accounts and/or insurance policies;
  - Undertaking fraud searches. Insurers pass information to fraud prevention agencies and databases including the Claims and Underwriting Exchange Register and where appropriate the Motor Insurance Anti-Fraud and Theft Register by the Motor Insurance Bureau (MIB). This helps insurers check information and prevent fraudulent claims. When we deal with your request for insurance we may search these registers.
- Compliance with legal obligations and responsibilities, including:
  - Claims management – In the event of a claim we may need to disclose information with any other party involved in that claim, e.g. third parties involved in the incident, their insurer, solicitor or representative and medical teams, the police or other investigators. We also may have to investigate your claims and conviction history;

**This guarantee should be detached and retained by the payer.**

### THE DIRECT DEBIT GUARANTEE

- This guarantee is offered by all banks and building societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payments date change, Aviva Insurance Limited will notify you 10 days in advance of your account being debited or as otherwise agreed.
- If an error is made by Aviva Insurance Limited or your bank or building society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a direct debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.



- Complaints management – If you make a complaint about the service we have provided, we may be obliged to forward details about your complaints, including your Personal Information, to the relevant ombudsman;
- Information about your insurance policy will be added to the Motor Insurance Database (MID) managed by the MIB. MID and the data stored on it may be used by certain statutory and/or authorised bodies including the police, the Driver and Vehicle Licensing Agency (DVLA), the Driver and Vehicle Agency Northern Ireland (DVA), the Insurance Fraud Bureau and other bodies permitted by law. This information may be used for purposes permitted by law, which include:
  - Electronic Licensing;
  - Continuous insurance enforcement;
  - Law enforcement (prevention, detection, apprehension and/or prosecution of offenders);
  - The provision of government services and/or other services aimed at reducing the level and incidence of uninsured driving.

If you are involved in a road traffic accident (either in the UK, the European Economic Area or certain other territories), insurers and/or the MIB may search the MID to obtain relevant information.

Individuals who may be citizens of other countries or their appointed representatives making a claim in respect of a road traffic accident may also obtain relevant information which is held on the MID. It is vital that the MID holds your current registration number. If it is incorrectly shown on the MID you are at risk of having your vehicle seized by the police and/or a fixed penalty notice.

You can check that your current registration number details are shown on the MID at [www.askmid.com](http://www.askmid.com)

### How your Personal Information will be processed

- Information which is supplied to fraud prevention agencies and databases, e.g. the MIB and MID can include details like your name, address and date of birth.
- Your data may be supplied to databases in order to facilitate automatic no claim discount validation checks.
- Your data may be transferred to any country, including countries outside of the European Economic Area, for any of the purposes mentioned above.
- Under your policy you must tell us about any incident (e.g. an accident or theft) which may or may not give rise to a claim. When you tell us about an incident, we will pass information relating to it to the fraud prevention agencies and databases, e.g. the MIB.

### How we use your Driving Licence Number

Insurance underwriting purposes i.e. to examine the potential risk in relation to your (and/or a third party's) prospective policy so that we can:

- Provide your (or any person included on the proposal) Driving Licence Number (DLN) to the DVLA to confirm your (or the relevant person included on the proposal) licence status, entitlement and relevant restriction information and endorsement/conviction data. Searches may be carried out prior to the date of the insurance policy and at any point throughout the duration of your insurance policy including at the mid-term adjustment and renewal stage. A search of the DLN with the DVLA should not show a footprint against your (or another relevant person included on the proposal) driving licence;
- Searches may be carried out at point of quote and, if an insurance policy is accepted, at the mid-term adjustment and renewal stage.

Please note that if you give us false or inaccurate information it may invalidate your insurance policy/prospective insurance policy or it could affect the amount we pay to settle any claims you make under the policy.

We can supply on request further details of the agencies and databases we access or contribute to and how this information may be used. If you require further details, please contact us.

For details relating to information held about you by the DVLA please visit [www.dvla.gov.uk](http://www.dvla.gov.uk)

## Fraud prevention and detection

In order to prevent and detect fraud we may at any time:

- Undertake searches against your (or any person included on the proposal) DLN against details held by the DVLA to confirm your licence status, entitlement and restriction information and endorsement/ conviction data. This helps insurers check information to prevent fraud and reduce incidences of negligent misrepresentation and non-disclosure. A search of the DLN with the DVLA should not show a footprint against your (or another relevant person included on the proposal) driving licence;
- Share information about you with other organisations and public bodies including the Police;
- Undertake credit searches and additional fraud searches;
- Check and/or file your details with fraud prevention agencies and databases, and if you give us false or inaccurate information and we suspect fraud, we will record this.

We and other organisations may also search these agencies and databases to:

- Help make decisions about the provision and administration of insurance, credit and related services for you and members of your household;
- Trace debtors or beneficiaries, recover debt, prevent fraud and to manage your accounts or insurance policies;
- Check your identity to prevent money laundering, unless you provide us with other satisfactory proof of identity;
- Check details of job applicants and employees.

### Claims history

- Under the conditions of your policy you must tell us about any insurance related incidents (such as fire, water damage, theft or an accident) whether or not they give rise to a claim. When you tell us about an incident we will pass information relating to it to a database.
- We may search these databases when you apply for insurance, in the event of any incident or claim, or at time of renewal to validate your claims history or that of any other person or property likely to be involved in the policy or claim.

We can supply on request further details of the databases we access or contribute to. If you require further details please contact us.

### Choice of Law

The law of England and Wales will apply to this contract unless:

- 1) you and we agree otherwise; or
- 2) at the date of the contract you are a resident of (or, in the case of a business, the registered office or principal place of business is situated in) Scotland, Northern Ireland, the Channel Islands or the Isle of Man, in which case (in the absence of agreement to the contrary) the law of that country will apply.

### If You Have a Complaint

We hope that you will be very happy with the service that we provide. However, if for any reason you are unhappy with it, we would like to hear from you. In the first instance, please contact your insurance adviser or usual Aviva point of contact. We are covered by the Financial Ombudsman Service. If you have complained to us and we have been unable to resolve your complaint, you may refer it to this independent body. Following the complaints procedure does not affect your right to take legal action.

### Aviva Regulatory Status

We are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. We are registered as: Aviva Insurance Limited. Registered in Scotland, No. 2116. Registered Office: Pitheavlis, Perth PH2 0NH and our firm's reference number is 202153. You may check this information and obtain further information about how the Financial Conduct Authority protects you by visiting their website [www.fca.org.uk](http://www.fca.org.uk).

### Telephone Call Charges and Recording

Calls to 0800 numbers from UK landlines and mobiles are free. The cost of calls to 03 prefixed numbers are charged at national call rates (charges may vary dependent on your network provider) and are usually included in inclusive minute plans from landlines and mobiles. For our joint protection telephone calls may be recorded and/or monitored.

## How and why we use your information

We (Aviva), and our third parties, collect and use information (including data about health and unspent offences or criminal convictions) about you and, if relevant, somebody else covered under your policy and your family, vehicle(s) and home.

We do this so we can:

- verify your identity and help prevent fraud
- calculate our risk to insure you
- calculate your price
- set up, assess and maintain your insurance contract with us
- renew and make changes to your cover
- process claims
- carry out marketing, profiling and analytics

We share information within the Aviva Group, our reinsurers (our own insurers) and specific other organisations for these purposes.

The information comes from:

- what you've already told us
- data we already hold about you (including from other quotes and policies with us)
- publicly available sources
- other organisations we trust
- data about your device, general location and how you interact with our website

## We carry out a quotation search from a credit reference agency

This will appear on your credit report and will be visible to other credit providers. It will be clear it's a quotation and not a credit application by you. We do this when you ask us for a quote, when we prepare your renewal and sometimes if you change your cover so that we are able to offer you a monthly credit payment option. We use data from our credit reference agency to verify your identity, prevent fraud and carry out risk profiling which allows us to calculate your premium and payment options. For more information about your rights relating to profiling and decisions that are automatically processed such as pricing, see the Privacy Notice for this policy.

The identity of our credit reference agency and the ways they use and share personal information are explained in more detail at [www.callcredit.co.uk](http://www.callcredit.co.uk). You can also check the information they hold about you.

## We use automated processes to make decisions

This means our software decides whether we can insure you and on what terms, deal with claims and carry out fraud checks. For more information, see the Privacy Notice for this policy.

## You have rights about your information

For more about your rights and how and why we use your data, see the Privacy Notice for this policy. There's more detail in our Privacy Policy at [www.aviva.co.uk/privacypolicy](http://www.aviva.co.uk/privacypolicy) or you can request a copy by writing to us at Aviva, Freepost, Mailing Exclusion Team, Unit 5, Wanlip Road Ind Est, Syston, Leicester, LE7 1PD.

## Declaration

I/we declare that the information given is, to the best of my/our knowledge and belief correct and complete. If the risk is accepted I/we undertake to pay the premium when called upon to do so. I/We understand that my/our information may also be disclosed to regulatory bodies for the purposes of monitoring and/or enforcing the insurer's compliance with any regulatory rules/codes.

Date

Proposer signature

## Agent/company use only

## Payment

How do you wish to pay your premium? (tick appropriate box)

Annually  Monthly

If monthly please complete the Direct Debiting Instruction opposite and read and retain the notes section at the bottom of this application form

**Note: We reserve the right to carry out a credit reference check on customers wishing to pay premiums on a monthly basis.**

Please complete the Direct Debiting instruction opposite, and note that a monthly administration fee of 8% is payable for this facility. This fee is subject to Insurance Premium Tax which has been paid by Aviva and not passed on to the customer.



Aviva Insurance Limited. Registered in Scotland, No. 2116. Registered Office: Pitheavlis, Perth PH2 0NH.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.